

To: All Parents  
 From: Department of Foodservices – Lester B. Pearson School Board  
 Re: **Caf-Mobile Menus – Going paperless**  
 Date: Monday, December 4<sup>th</sup> 2017

Please be advised that LBPSB has a mission with an environmental focus. We are asked to examine our practices to eliminate unnecessary waste. Therefore **the ordering procedure for our Chartwells caf-mobile service in our elementary schools will go paperless as of January**, this will allow us:

- to promote a green environment
- process orders on time (ordering online is fast and easy)
- to eliminate the task of menu distribution for our school staff

Your principal will be sending an electronic copy of the menu by email. You can now easily access the Chartwells online ordering system through your fusion account. There is a new cafeteria icon that will lead you directly to <http://www.mycafzone.com/>.

**You can still order with a paper copy**, if you do not have internet access or a printer there will be some copies at the front office of your child's school.

This will be the last paper menu copy you will receive. Please refer to the "Dates to remember chart below" for the following cycles.

### DATES TO REMEMBER

<b>AVAILABILITY FOR ONLINE ORDERING</b>	<b>PAPERS ORDERS RETURNED</b>	<b>MENU DATES STARTING - ENDING</b>
This is when your menu will be available to <u>order online</u> or printed from your school website.	This is the final date to return your <u>paper order form</u> and payment to the school.	These are the dates of the week the menu is in effect.
<b>Monday - Monday</b> January 29 <sup>th</sup> - February 5 <sup>th</sup> , 2018	<b>Monday</b> February 5 <sup>th</sup> , 2018	<b>Monday - Thursday</b> February 26 <sup>th</sup> – March 29 <sup>th</sup> , 2018
<b>Monday - Monday</b> March 12 <sup>th</sup> – March 19 <sup>th</sup> , 2018	<b>Monday</b> March 19 <sup>th</sup> , 2018	<b>Tuesday - Friday</b> April 3 <sup>rd</sup> – April 27 <sup>th</sup> , 2018
<b>Monday - Monday</b> April 2 <sup>nd</sup> – April 9 <sup>th</sup> , 2018	<b>Monday</b> April 9 <sup>th</sup> , 2018	<b>Monday - Friday</b> April 30 <sup>th</sup> – June 1 <sup>st</sup> , 2018

Thank you for your cooperation and support of our environmental mandate. We hope you keep enjoying the service.