



Children's World Academy

Essential Agreement For Conduct and Safety (Code of Conduct)

June 2023

Statement of Beliefs

Regarding the general conduct of all (students, staff, and parents), our goal is for all of us to practice self-discipline and show respect for others, for property, and for environment at all times. Our expectations for the standards of conduct at our school are reflected in the Mission Statement for our School, the Mission Statement for the IB program, as well as the Attributes of the IB Learner Profile.

Through the understanding of the importance of individual action, and collective responsibility, this essential agreement emphasizes what we want people to become, as opposed to punishing for wrongdoing.

This policy has been adopted to provide a safe and sound educational experience at Children's World Academy.

The goals of our code of conduct are:

- ✓ To establish and maintain a positive school environment in which learning can take place.
- ✓ To help the students develop a sense of self-discipline and responsibility in the school community.
- ✓ To protect the basic rights of all members of the community.
- ✓ To ensure that all students receive a sound educational experience.

CONFLICT IS DEFINED AS:

- Any situation in which two or more individuals or groups perceive that they possess a difference of opinion.

BULLYING IS DEFINED AS:

- A repeated direct or indirect behavior, comment, act or gesture whether deliberate or not, including in cyberspace, which occurs in a context where there is a power imbalance between the persons concerned and which causes distress, and injures, hurts, oppresses, intimidates or ostracizes.

VIOLENCE IS DEFINED AS:

- Any intentional demonstration of verbal, written, physical, psychological, or sexual force, which causes distress and injures, hurts or oppresses a person by attacking their psychological or physical integrity, or wellbeing or their rights or property.

Children's World Academy - Student Code of Conduct

Our school's code of conduct is based on the following balance of rights and responsibilities:

Rights	Responsibilities
Students have the right to learn .	<p>I commit to:</p> <ul style="list-style-type: none"> ✓ Following the IB learner profile attributes. ✓ Being on time for class and ready to work with my books and materials. ✓ Doing my best when completing assignments and studying. ✓ Staying focused and not interfering with the learning of others.
Students and staff have the right to be respected .	<p>I commit to:</p> <ul style="list-style-type: none"> ✓ Doing my best in choosing IB attributes that contribute to the well-being of others. ✓ Showing respect to others by being polite and using kind words. ✓ Treating others, the way I would like to be treated. ✓ Using good communication skills (i.e. listening and waiting my turn). ✓ Respecting the opinions of others without being judgmental.
Students and staff have the right to be safe .	<p>I commit to:</p> <ul style="list-style-type: none"> ✓ Walking in the school in a quiet and orderly manner. ✓ Playing responsibly and safely. ✓ Reporting dangerous situations to staff. ✓ Arriving and leaving school in a safe manner. ✓ Remaining on school property during school hours.
Students and staff have the right to privacy and security of personal space .	<p>I commit to:</p> <ul style="list-style-type: none"> ✓ Respecting personal boundaries. ✓ Asking for permission before touching other people's property. ✓ Asking before photographing/recording someone. ✓ Following the expectations for use of the internet and technology as defined in our school's <u>Information, Communication and Educational Technology Policy</u>
Students and staff have the right to use school equipment and property .	<p>I commit to:</p> <ul style="list-style-type: none"> ✓ Taking care of and showing pride in my school. ✓ Using equipment properly and with care. ✓ Returning materials promptly and in good condition (library books, laptops, iPads, Phys. Ed. equipment, etc.).

To create and maintain a safe and peaceful environment, our students are expected to avoid behaviours such as:

- Disruptions in class
- Profane language and swearing
- Bullying, harassment, or intimidation
- Name calling, pushing, or rough play
- Theft or defacement or damage to school property or staff or other student's personal property
- Aggressive verbal confrontations with other students or staff members
- Racial slurs
- Throwing of snowballs or other dangerous objects
- Violence towards another person (kicking, tripping, pushing, punching, or hitting)
- Possessing toys resembling weapons (any object that can be used as a weapon will be confiscated).
- Non-compliance towards any staff member
- Disrespectful or negative behavior towards fellow students, staff, volunteers, and bus drivers both in school or on social media
- Disrespectful or non-compliant behavior during school transportation or towards volunteers during carpooling on school trips may result in loss of privileges or other sanctions based on the nature of the act.

Forms of unacceptable conduct cited above are only some examples and not an all-inclusive list.

Behaviours which are inappropriate will be dealt with in one of the following manners:

Non-violent inappropriate behaviour

The individual teacher will intervene in the situation and may use a number of strategies. Warning, restitution, WITS, isolation, detention, loss of recess, written reflection, or a phone call home are some options.

Any acts or inappropriate use of social media which is deemed to constitute an act of bullying or violence will be dealt with accordingly. It is the responsibility of the school to take action when behavior that is considered to be bullying or "cyber-bullying" has an adverse impact on the learning and social environment of the school no matter when that behavior has occurred.

Violent or dangerous behaviour

If any individual is involved in a serious violent or dangerous behaviour, the child may have an immediate in-school suspension or the parents may be called and asked to come to the school to pick up their child. The individual will have to remain away from school for the rest of the day and the duration of their suspension.

After this time period the parents will be asked to return to school with the child to meet with the administration and discuss behaviour expectations as well as further consequences.

THE SCHOOL RESERVES THE RIGHT TO APPLY SANCTIONS ACCORDING TO THE
SERIOUSNESS OF THE OFFENCE.

School rules apply at all times in school as well as on any field trip or other outing organized by the school. Students are accountable for their actions at all times and, when rules are broken, we work with the student and parents to promote responsibility. We anticipate full cooperation from home.

As a consequence to inappropriate behaviour, students may be asked by a teacher, daycare educator, lunch monitor or other staff member to reflect on what actions they have taken, their outcome, and how they may have acted differently to have a more positive outcome. **“Think Sheets”** are designed in keeping with the IB Learner profile attributes. Different reflection forms may be used depending on the circumstances and guide children in their thinking towards positive interactions with one another.

POSITIVE BEHAVIOURS AVOID PROBLEMS

Safety Around The School Building

- Students must take the responsibility to report any wrong doings. Being a passive bystander should not be an option.
- Students must respect and adhere to the instructions of adults at all times.
- All exterior doors must remain closed at all times. Students must not open them to anyone. All visitors must come in through the front entrance where Ms. Sandra will let them in.
- Students who are not in the daycare program must leave the school premises immediately after school. From 2:25 PM - 6:00 PM, the schoolyard is strictly reserved for daycare students only.
- Students are asked to walk along the sidewalk and not walk through the staff parking lot. This is a safety issue.

Essential Agreements for Bus Transportation

Students who live farther than 1.6 km from the school (0.8 km for Kindergarten) may take the bus to school. Children taking the bus must follow the rules for conduct and safety. Bus transportation to and from school is a service provided by the school board. The bus driver is in charge of the bus and must have the co-operation of all students in the course of the daily run.

Bus infractions occur infrequently. A first and second offence calls for an intervention by the principal or designated staff member such as the staff assistant. Subsequent offences may result in suspension from the bus. Communication between the school and drivers occurs consistently.

Please go over the following bus safety rules with your child:

- Always be at the bus stop 10 minutes early.
- Wait for the bus to come to a complete stop, then board the school bus in single file, in an orderly fashion, using the handrail.
- Find your seat quickly without pushing other students. Keep the aisle clear.
- Remain seated, talk quietly. Do not eat, drink or leave trash on the bus.
- Do not vandalize the bus in any way i.e. writing on seats or walls, poking holes or cutting seats, etc.
- Always listen to the driver's instructions. Do not distract the driver by yelling, arguing, fighting or throwing things.
- Never put your head or arms out the window.
- Know where the emergency exits are but do not tamper with them.
- When getting off, wait until the bus comes to a complete stop before leaving your seat. Descend in a single file.
- Walk a safe distance from the bus so the driver can see you and know that you are out of danger.
- Should you need to cross in front of the bus, keep a safe distance and watch for the driver's signal. Do not run. Proceed with caution.
- Skateboards or rollerblades are not allowed on the bus.

Children must always ride on the bus to which they are regularly assigned. They are not permitted to take any other bus. Other arrangements must be made if they want to go home with a friend or a relative.

Failure to follow the above rules will result in disciplinary action and/or suspension of bus privileges. The safety of all the children on the bus is each student's responsibility. **Suspension from the school bus is not subject to any negotiation or discussion.**

Approved at Staff Council and Governing Board on June 6, 2023