

# MINUTES OF GOVERNING BOARD MEETING CHILDREN'S WORLD ACADEMY

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**Date:** Monday, February 13, 2016

**Time:** 6:45 pm

**Present:**

Julieta Ascencio (JA), Alvern Bunn (AB), Mélanie Bougie-Richer (MBR), Anita Coretti (AC), Tania D'Alessandro (TA), Anila Erindi (AE), Alexandre Gueudry (AG), Michelle Johnstone (MJ), Nadia Longo (NL), Maria-Francesca Martinez (MFM), Jennifer Millen (JM), Susan Mintzberg (SM), Alana Quinn-Leroux (AQL), Luci Sollazzo (LS), Christopher Sweetnam-Holmes (CSH),

**Absent:**

Frank Di Bello, Kimberley Harkness, Elisa Sebastiano, Emmanuel Tremblay

**Guest(s):**

Karen Bassal

# Children's World Academy Governing Board Agenda

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|---|--------|
| 1. Welcome / Regrets  | JM     |
| 2. Adoption of the Agenda   | JM     |
| 3. Adoption of Minutes from Previous Meetings   | JM/MFM |
| 4. Question from the public   |        |
| 5. Correspondance   |        |
| 6. Continuing Business  |        |
| 6.1 Safety sub-committee: update  | AC/AG  |
| 6.2 Modification to Emergency Preparedness Policy<br>and Safe & Caring Schools Policy | AQL    |
| 6.3 CWA Uniforms – update   | JM     |
| 6.4 Fundraiser Form   | JM     |
| 7. New Business   |        |
| 7.1 <i>Projet particulier</i> status  | AQL    |
| 7.2 Special Needs project   | AQL    |
| 7.3 Principal Selection Criteria  | JM     |
| 7.4 2017-2018 Budget Consultation   | JM/AQL |
| 7.5 Capital projects  | AQL    |
| 7.6 McGill Research Study Requests  | AQL    |
| 7.7 <i>Mesure 30170</i> School Initiatives Grant                                      | AQL    |
| 7.8 GB Chairs Networking Evening  | JM     |
| 8. Reports  |        |
| 8.1 Principal Report  | AQL    |
| 8.2 Daycare Report  | JA     |
| 8.3 Teacher Report  | MT     |
| 8.4 Home & School Report  | ES     |
| 8.5 PPO   | ES     |
| 8.6 Parent Committee Rep.   | AB/MJ  |
| 8.7 Commissioner  | FDB    |
| 9. Field Trips  | AQL    |
| 10. Open Forum  | All    |
| 11. Adjournment   |        |

## 1. Welcome / Regrets

## 2. Adoption of Agenda

- ❖ Motion to approve agenda with the addition of item 6.4 “Fundraiser form” by AC.

*Resolution #2017-02-02.*

*All in favour.*

*Motion Passed.*

## 3. Minutes from previous meetings

- ❖ Motion to approve the December minutes by MJ.

*Resolution #2017-02-03.1*

*All in favour.*

*Motion Passed.*

- ❖ Motion to approve the January minutes by TA.

*Resolution #2017-02-03.2*

*All in favour.*

*Motion Passed.*

## 4. Questions from the public

## 5. Correspondence/Comments/Acknowledgments

## 6. Continuing Business

### 6.1 Safety sub-committee: update

- ❖ Flyers were distributed to the school community.
- ❖ Handicap zone is the worst spot that is not being respected. Discussion was had if we need two handicap spots.
- ❖ There has been more police presence around the school in the morning and at departure of the buses.
- ❖ Posters will soon be ready to place in the front and daycare entrance.
- ❖ There are still huge concerns regarding the front door and safety. There still seems to be parents walking in the school without passing by the office first.

### 6.2 Modification to Emergency Preparedness policy and Safe & Caring Schools Policy

- ❖ Appendix added to the policy stated by the Council of Commissioners:

“The Council of Commissioners has adopted modifications to the Emergency Preparedness Policy, as well as the Safe and Caring Schools Policy, (including a Code of conduct for Parents/Guardians/Visitors in addendum 1), in order to address a situation where a person might behave irrationally in a school or centre”.

- ❖ Modification will be inserted in the 2017-2018 Parent Handbook.

### 6.3 CWA Uniforms - update

- ❖ Remaining with MONI - sub-committee will meet to draft specifications.

### 6.4 CWA Fundraising Form

- ❖ With modifications to the form (editing and format), motion to approve the CWA Fundraising Request Form by NL.

*Resolution #2017-02-06.4*

*All in favour.*

*Motion Passed.*

## 7. New Business

### 7.1 *Projet particulier* status

- ❖ *Projet Particulier* needs to be approved by GB in Fall 2017. IB evaluations will also take place at the same time.

### 7.2 Special Needs policy

- ❖ Policy needs to be updated.

### 7.3 Principal Selection Criteria

- ❖ Motion to approve the Principal Selection Criteria by CSW.

*Resolution #2017-02-07.3*

*All in favour.*

*Motion Passed.*

### 7.4 2017-2018 Budget Consultation

- ❖ GB members are asked to send their feedback regarding the Budget Consultation Document by March 17, before our next meeting on March 20. The document is due on March 31.

## 7.5 Capital projects

- ❖ Home & School is helping with the fountains that are being installed concurrently.

Priority	Capital Projects 2018-2019 under \$50,000	Capital Projects 2018-2019 over \$50,000	Priority
1	Fence along the parking lot (sc)	New fire panel	1
2	Electrical re-wiring (new circuit breaker panels to address problem with frequently over-loaded circuits)	Ventilation cleaning	2
3	Additional blinds that block sunlight and/or interior exterior reflective film	Replace generator for battery packs	3
4	Add electrical outlets to classrooms	Renovation of front entrance (security)	4
5	Access ramp at corner of parking log (sc)	Replace drop ceilings in old section	5
6	New posts for volleyball and badminton	Upgrade lighting old section 3000 m2	6
		Bathroom upgrade old section (2 boys/2 girls/3 staff)	7
		Boiler replacement	8
		Energy management system controls	9
		Repair concrete slab (base) in classrooms and the gym	10
		Replace classroom floors after slab repairs	11
		Replace gym floor after slab repairs	12
		Roofing renewal (2 bassins)	13

- ❖ With changes made to the order of projects, motion to approve the CWA Capital Projects list by NL.

***Resolution #2017-02-07.5***

***All in favour.***

***Motion Passed.***

## 7.6 McGill Research Study Requests

- ❖ AQL received 2 requests from McGill students: Ivana Dimova and Ivana Di Leo.
- ❖ Ivana Dimova, a former student teacher of Ms. Patricia (grade 1) would like to run a math lesson that she would later film as a self-reflection of the teaching practice. A letter explaining this lesson will be distributed to parents concerned.

- ❖ Motion to approve Julia Dimova, a former student teacher of Ms. Patricia, to run a math lesson for Grade 1 which will be filmed as a self-reflection of teaching practice presented by AQL by TA.

*Resolution #2017-02-07.6.1*

*All in favour.*

*Motion Passed.*

- ❖ Ivana Di Leo, a doctoral student in Applied Child Psychology, would like to conduct a classroom-based intervention study designed to target student confusion during math problem solving. This study has already been approved by the LBPSB Ethics Boards.
- ❖ Motion to approve Ivana Di Leo to conduct a classroom based intervention study in math for grade 5 students by AC.

*Resolution #2017-02-07.6.2*

*All in favour.*

*Motion Passed.*

### **7.7 Measure 30170 School Initiatives Grant**

- ❖ CWA has received funds directly from the government - 12,670\$ to put towards innovative measures in the school - expansion towards the robotic program, peaceful schools, team building activities, equipment technology, different classroom equipment, cultural activities, bringing in outside organisations like Dynamix activities.
- ❖ Motion to approve the funds allocation plan as presented by AQL by AG.

*Resolution #2017-02-07.7*

*All in favour.*

*Motion Passed.*

### **7.8 GB Chairs Networking Evening**

Tabled until next month.

## 8. Reports

### 8.1 Principal's Report

#### Registration:

Kindergarten registration took place the week of January 30th. The grade 6 re-registrations process has occurred, which allows our High Schools to begin their class/group organization. The re-registration forms for students currently in grades 1-5 go home this coming week, which allows us to prepare for groups and staffing for the 2017-2018 school year.

#### Grade 6 Exhibition:

On Thursday February 16th, our grade 6 students will be presenting their projects at the Exhibition. Considerable effort has gone into these projects and we hope that you will be able to join us, visit the booths and discover what the students have learnt.

#### Staffing:

In the coming weeks, we will be preparing and working on staffing for the 2017-2018 school year. Staffing is dependant upon registration and we're fortunate to have strong numbers.

#### Term II:

Friday February 17th is the end of Term II. Report cards will be distributed on March 13, as we return from the break.

#### Geordie Productions - Water Weight:

On Thursday January 12th, our students saw the performance of "Water Weight". The actors did a wonderful job of keeping our students engaged and entertained, by their performance. Even more important than that, were the messages that they conveyed. The play demonstrated the importance of being environmentally (specifically water related) conscientious, of being kind to one and other and of accepting each other's differences. During the Q&A, the students also heard that making mistakes, working hard and practicing is what it takes to be successful.

#### M. Michaud - Story teller:

On January 31st, Mr. Michaud entertained our students with his talented storytelling ability. Through his stories he also shared important message about kindness, perseverance and empathy.

Hooked on Schools:

The week of February 13th is “Hooked on Schools” days. Hooked on schools is a Montreal initiative whose goal is to raise awareness of the importance of education, perseverance and building ties within respective communities.

Upcoming events:

In the coming weeks, you can look forward to the following: Presentation of “Bluenose”,

TOPO survey for grade 6 students to gather information on physical, emotional, and health of the grade 6 students in montreal. Government initiated program.

*Respectfully submitted by: Alana Leroux*

*February 11, 2017*

**8.2 Daycare Report**

Presented by J. Ascencio.

<b>Lunch</b>	Indoor time due to ice or slush in school yard. We asked parents to provide extra mittens and winter gear.
<b>Daycare</b>	More adjustments with staff. It will be some changes with educators that are coming back from sick leave.
<b>Pedagogical Days</b>	Feb. 10th. Children had a relaxing day. We had 84 registrations and 79 attended.
<b>Varia</b>	Approval Drama classes at Daycare. Pilot program. Pilot program for 6 weeks (Monday & Tuesday - after school) for grade 3 students for 16 students (8 per class) - March 20 to April 26) \$100 per week. Service Contract needs to be issued that require a few additional dollars) - Cost per student (to be determined)

- ❖ Motion to approve, in principle, the service contract for the drama teacher to run a drama pilot program in daycare by AC.

**Resolution #2017-02-08.2**

**All in favour.**

**Motion Passed.**



### 8.3 Teachers' Report

Grade	Highlights
Ks	
1	Nouveaux-nouvelles stagiaires dans les classes. Commençons module <i>Mes choix alimentaires</i> . Nous espérons que les élèves (et les familles) se sentiront responsables de leur choix pour se maintenir en bonne santé. Plusieurs activités de dégustation et d'expériences scientifiques sont prévues.
2	Nous travaillons fort dans le cadre de notre module de recherche "La transformation des ressources naturelles". Nous avons fabriqué des voitures à air avec un animateur du groupe des Neurones atomiques. Nous apprenons sur les processus qui ont mené à la fabrication d'un produit et sur les ressources naturelles utilisées. Nous nous questionnons sur les actions possibles pour faire des choix plus responsables dans notre consommation.
3	
4	
5	We just completed our unit on the "Similarities and Differences of World Religions". We are kicking off "How We Express Ourselves Through Non-Verbal Language". Some students will be presenting at the February assemblies around the subject of Empathy. They will be talking about the Golden Rule and how it is incorporated into many world religions.
6	Students are working hard as they are completing their exhibition projects. They are excited to present their projects to the rest of the school on Thursday during the day and from 3:00 to 5:30 to our school community and parents. Our next unit on energy starts next week.
Spanish	Students have been working hard preparing for their Spanish exams for term 2 which will be taking place this week. For more information on what students are doing on a daily basis, see the Spanish class website. <a href="https://sites.google.com/a/lbpearson.ca/cwa-clase-de-espanol/">https://sites.google.com/a/lbpearson.ca/cwa-clase-de-espanol/</a>
Art	Le club d'art prend une pause jusqu'en avril en raison de la

	tenue du club de robotique.
Music	
Physical Education	
IB Coordinator	We have started to complete our IB self-study for the Fall 2018 Evaluation Visit. Students (4 to 6) and Parents will be asked to fill a survey (in March) to help up complete our report.
Terry Clahane	

**8.4 Home & School Report**

Presented by E. Sebastiano. Highlights Included:

Event	Description
March 24th	Preparing for Comedy night on March 24th. Hope you can all make it!
This week	Staff Appreciation.
Finances	Nothing has changed. Update at next meeting.

**8.5 PPO**

No report.

**8.6 Parent Committee Rep.**

At the last Parent Committee meeting, the following is a brief summary of what discussions took place:

- ❖ Financial literacy workshops will soon be offered to the student;
- ❖ LEARN QC is an excellent site;
- ❖ Changes to the sex education curriculum are being piloted in several schools; awaiting feedback from these schools.
- ❖ April 12: Aboriginal Day
- ❖ The LBPSB is doing very well in its graduation rate as stipulated in its success plan
- ❖ CWA’s Governing Board is noted to be a very organized board as it remains on top of duties and tasks that are outlined in the monthly checklist of items needed to be discussed.

## 8.7 Commissioner

Absent. No report.

## 9 Field Trips

Grades / Unit of Inquiry	Educational Outing / Activity	Student/ Adult Ratio	Cost Per Student
All grades	Visite du conteur Eric Michaud	1:25	nil
Grade 6: Electricity	Production de l'Hydro-Electrique at Beauharnois	1:9	\$5.00
Grades 5 & 6	Positive State of mind/self-acceptance	1:25	nil
All grades	Francofête	1:25	Covered by H&S
Grade 6	We Day 2017	1:4	nil
Grades 3 - 6	Laughter Yoga		\$2.00
Grade 4: Healthy body, Healthy Mind!	Camp Boute-en-train outdoor activities	1:9	\$19
Grade 1	Developing Relationships with others	1:2	nil
Grade 1	Mes Choix Alimentaires	1:5	nil
Grade 1: Mon Cartier	Hindu Temple	1:3	nil

❖ Motion to approve the above-mentioned field trips by NL.

*Resolution #2017-02-09*

*All in favour.*

*Motion passed.*

## 10. Members Open Forum

- ❖ Grade 6 students involved in the graduation fund raisers. Ideas have been presented but students are waiting for approval. Email was sent out but no responses have been received. Home & School is meeting later this week. Grade 6 sub-committee needs to present ideas to meeting.
- ❖ Motion to approve fundraiser bake sale during the grade 6 exhibition by LS.

*Resolution #2017-02-10*

*All in favour.*

*Motion passed.*

- ❖ There seems to be some issues in the procedures of releasing students from Italian class. To ensure security, teachers need to accompany students either to the daycare or to the front entrance for pick up by parents.
- ❖ Composting intervention - a student-led initiative - is ongoing. CWA benefits from curbside compost pick up - the only establishment in this zone to receive this service. Some classrooms do have compost, however, it still causes concerns due to mice being attracted to it.

## 11. Adjournment

9:15 pm

Respectfully Submitted by  
Maria-Francesca Martinez

Signed by:

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Jennifer Millen  
Governing Board Chair

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Alana Quinn-Leroux  
Principal