

MINUTES OF GOVERNING BOARD MEETING CHILDREN'S WORLD ACADEMY

Date: Tuesday November 15, 2016

Time: 6:30pm

Present:

Julieta Ascencio (JA), Alvern Bunn (AB), Mélanie Bougie-Richer (MBR), Anita Coretti (AC), Melanie Flores (MF), Alexandre Gueudry (AG), Kimberley Harkness (KH), Michelle Johnstone (MJ), Mathieu Lavallée (ML), Nadia Longo (NL), Maria-Francesca Martinez (MFM), Jennifer Millen (JM), Susan Mintzberg (SM), Alana Quinn-Leroux (AQL), Christopher Sweetnam-Holmes (CSH), Emmanuel Tremblay (ET)

Absent:

Frank Di Bello (FDB), Anila Erindi (AE), Alexandre Gueudry (AG), Karen Heather (KH), Elisa Sebastiano (ES)

Guest:

Children's World Academy Governing Board Agenda

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| 1. Welcome / Regrets | JM |
| 2. Adoption of the Agenda | JM |
| 3. Minutes from previous meetings | JM / MFM |
| 4. Questions from the public | |
| 5. Correspondence | JM |
| 6. Continuing Business | |
| 6.1 Safety sub-committee | AC / AB |
| 6.2 Open House: post-mortem | All |
| 6.3 GB Training session | JM / AL / AC / NL |
| 6.4 GB Internal Rules of Management | JM / AL |
| 6.5 Uniform Supplier | JM |
| 7. New Business | |
| 7.1 SNAC: Special Needs Advisory Committee | JM / AL / MJ |
| 7.2 Budget | AL |
| 7.3 Service Contract | AL |
| 8. Standing reports | |
| 9. Field Trips | AL |
| 10. Members Open Forum | All |
| 11. Adjournment | JM |

1. Welcome / Regrets

Frank Di Bello, Anila Erindi, Alexandre Gueudry and Elisa Sebastiano send their regrets. Karen Heather is on sick leave.

2. Adoption of the Agenda

Motion to approve agenda with the addition to New Business as item number 7.3 Service Contract by MJ.

Resolution #2016-11-01

All in favour.

Motion Passed.

3. Minutes from previous meetings

Minutes from September 27, 2016 and October 17, 2016 are tabled until the December meeting.

4. Questions from the public

Parents are experiencing some difficulties with our uniform supplier with navigating the website for finding sizes and communicating with the supplier. It was discussed that the sizing chart will be available on the CWA website.

Some comments were posted on the parents Facebook page regarding concerns over busing and late busses. AL has addressed this issue .

5. Correspondence/Comments/Acknowledgments

None

6. Continuing Business

6.1 Safety sub-committee

- Discussions are ongoing: update in December

6.2 Open House: Post-mortem

- Thank you to Grade 6 students ambassadors and parents volunteers.
- Discussion took place about logistics of Open House and improvements for next year.
- 123 registered for testing for Kindergarten (a little less than 2015); 21 registered for testing in the higher grades; approx. 25 siblings registered

6.3 GB Training

JM, AC, NL, and AL attended the GB training session. Highlights included:

- GB members who are elected cannot be asked to cede their place due to absences. It is understood that GB members should actively participate.
- Procedures: E-votes should not take place (including for field trips), since it is recommended that discussions take place in person in a public forum.
- Field trips: since GB minutes are posted online, they will no longer mention location / date / time of trips for safety reasons.
- Community Reps: should be from the community (ex. City of LaSalle; company or association linked to soccer field; etc.). Next year, GB Community Rep will come from the community.

6.4 GB Internal Rules of Management

- Given the issues discussed during the GB Training Session, the document will be updated and re-distributed.

6.5 Uniform Supplier

- The two year contract with MONI Inc. concludes this year. Discussion took place about continuing with MONI Inc. or change of supplier.
- Sub-committee will meet at a later date.

7. New Business

7.1 SNAC / Special Needs Advisory Committee

- LBPSB Parents Committee encourages a parent member of GB (preferably a parent with a child on an IEP) to be a liaison with SNAC. Discussion ensued. A GB member offered to be the liaison.

7.2 Budget

- Revised November budget will be presented in December.
- Sub-committee formed to review budget with AL before being presented to GB. Members include NL, CSH.

7.3 Service Contract

- For two Italian teachers for the PELO program offered after-school.
- Mr. Nazarri: 61.5 hours (7 Nov- 19 May) Mondays & Tuesdays
- Mr. Cartozzi: 31.5 hours (7 Nov- 19 May) Thursdays

Motion to approve a service contract for Mr. Nazarri for 61.5 hours from November 7 to May 19 by NL.

Resolution #2016-11-07.3.1

All in favour.

Motion Passed.

Motion to approve a service contract for Mr. Cartozzi for 31.5 hours from November 7 to May 19 by AC.

Resolution #2016-11-07.3.2

All in favour.

Motion Passed.

Reports

8.1 Principal's Report

Pumpkin Carving Contest:

Thank you and congratulations to our families who participated in the pumpkin carving contest. A big thank you to our volunteers for their creative display and quick clean-up.

Halloween Celebrations:

On Monday October 31st, with the help from parent volunteers, our Student Council/grade 6 students created fun and entertaining Halloween activities for the entire school. Thank you to our volunteers for helping manage the event and for all of the popcorn.

Vaccinations:

On Wednesday October 26th, the first round of vaccines took place for our students in grade 4. This happened quickly and efficiently. Thank you to our nurse and parent volunteers, for making this happen.

Cross Country Run:

On October 20th, students from grades 4, 5 & 6 represented CWA at the annual cross country run, held at the Morgan Arboretum. Congratulations to those who participated and thank you to our teachers and parent volunteers, who helped ensure that the students were well supported at the event.

Photo Retake Day:

On Monday November 7th, students who missed photo day or who wanted a retake had the opportunity to show off their "pearly whites". Thank you once again to our parents who helped make this run smoothly.

Open House:

On Thursday November 10th, we welcomed a gym full of potential parents and students to this year's Open House. Parent volunteers helped greet, distribute

material, register and answer questions. Our student Ambassadors lead tours of the school, answered questions, gave testimonials and did a wonderful job of showcasing CWA. Thank you to Mme. Bouchard, Ms. Sharon, Ms, Lynn, Ms. Julieta and Derek for getting everything organized and set-up. Thank you to our volunteers and students.

Reports and updates:

Various school committees are currently working on updating our Annual Report, our Anti-Bullying and Anti-Violence plan and creating our new School Success Plan. These reports and updates will be brought to GB for approval, in the coming months. Emergency Preparedness Binder.

Upcoming events:

In the coming weeks, you can look forward to the following: Term I report card distribution (Nov 18), Portfolio Night (Nov 23) and English book fair (Nov 22 & 23).

Starting the week of November 21 the school is being painted. The hallways will be painted first, followed by the gym, and classrooms last.

Respectfully submitted by: Alana Leroux, November 11, 2016

8.2 Daycare Report

Presented by J. Ascencio.

Lunch	IB lunch activities will be finishing December 9th.
Daycare	The Daycare Parent Committee is formed. First meeting was Oct. 27. The concerns were about Chartwells distribution; Turf field schedule. Parents suggested to add activities after homework time like math clubs, public speaking and drama. Next meeting on January 19 at 5:30 pm.
Pedagogical Days	Dec. 2 (Kindergarten Testing Day): Biodome. Departure at 8 am, returning at 2 pm. Cost per student \$28.00. Transportation cost \$793.33. Request of approval. Dec. 5: In school Pyjama Day. Cost of \$12.00
Varia	Financials: We are facing problems with parents constantly changing schedules, which affects invoice statements. Microwaves: Grade 5 and 6 are having problems all the time when they are reheating meals.

Motion to approve the December 1st pedagogical day outing to the Biodome at a cost of \$28.00 by MJ.

Resolution #2016-11-08.2.1

All in favour.

Motion Passed.

Motion to approve the December 5th pedagogical day in-house activity of \$12.00 by AB.

Resolution #2016-11-08.2.2

All in favour.

Motion Passed.

8.3 Teachers' Report

Grade	Highlights
Ks	
1	The grade one classes visited the Sikh temple and plan to visit a Catholic church as part of the unit on our community. We are also taking walks in the neighborhood.
2	Nos élèves sont entièrement engagés dans le module de recherche sur la formation du système solaire. Nous nous questionnons sur quoi apporter dans l'espace pour survivre au voyage et apprenons beaucoup de choses sur les 8 planètes qui gravitent autour de notre soleil. Nous avons eu la chance de faire quelques expériences scientifiques avec l'aide de notre invité du groupe Les neurones atomiques
3	Les élèves de 3e année ont reçu la visite d'une éducatrice de G.U.É.P.E, il y a quelques temps pour leur donner de l'information au sujet du cycle de l'eau et des propriétés de l'eau. Ce petit atelier a permis aux élèves de se familiariser avec le sujet de notre nouveau module de recherche: L'eau dans tous ses états!
4	The Grade 4 students have begun their unit on Where We Are in Place and Time. As part of our unit, the students will be visiting Chateau Ramsey, where they will learn about life in Nouvelle France.
5	Grade 5 enjoyed their trip to Expo-Rail. We are working on the unit Immigration
6	We had a visit from MNA David Lametti, it was very

	informative. We started our unit on technology of information and communication and also our exhibition which will be about food this year!
Spanish	Students have completed their first term in Spanish and they are doing very well. Especially proud of grade 3's who have made an excellent start in the program
Art	Students are following their units of inquiry through art, according to their level. Special mention to grade 4 students and their very artistic world maps and grade 6 with their digital portrait that I hope to be able to settle on my computer for a presentation on Portfolio night.
Music	
Physical Education	
IB Coordinator	I would like to congratulate our CWA Ambassadors who did a great job at the Open House.
Terry Clahane	

8.4 Home & School Report

Presented by E. Sebastiano.

Event	Description
Family Pasta Night	Preparing for Pasta night on Friday. Taking reservations this year!!
Breakfast with Santa	Preparing for Breakfast with Santa.
Finances	We are in the final stages of our finances. Will have the report ready for the next GB meeting.
Oil Fundraiser	Oil fundraiser delivery on Wednesday November 16th. H&S to make arrangement for pick up in the coming days.
Potluck	H&S is having a potluck meeting on December 13 th . If any GB members want to attend and contribute, you are more than welcome.
Fundraiser	Maroon 5 tickets in the red February 25

Motion to approve the Maroon 5 fundraiser (show on Feb. 25) by NL.

Resolution #2016-11-08.4

All in favour.

Motion Passed.

8.5 PPO

Nothing to report.

8.6 Parent Regional Report

No report at this present time. Next meeting is December 1st.

9 Field Trips

Unit of Inquiry	Educational Outing / Activity	Cost Per Student	Ratio Student/Teacher
Explorers	Château Ramezay	\$8.00	1:4
Healthy Living	Camp Jouvence (by school bus)	\$200	1:13

Motion to ratify grade 4 field trip and Camp Jouvence for grade 6 by NL.

Resolution #2016-11-09.1

All in favour.

Motion Passed.

Grade 3 students have approached AQL to raise funds for the Montreal Children's Hospital. Have contacted Patricia from the book fair organizer if the students can sell rings, bracelets, pencils etc. during the book fair. Ms. Vanda and Ms. Nicole are the teachers on board.

Motion to approve in principle this fundraising project by a group of grade 3 students by AV.

Resolution #2016-11-09.2

All in favour.

Motion Passed.

10. Members Open Forum

- Grad hoodies will be offered to the grade 6 students. Home and School is working alongside the grade 6 teachers.
- Next meeting - Monday, December 12: POTLUCK DINNER

11. Adjournment

8:50 pm

Respectfully Submitted by
Maria-Francesca Martinez

Signed by:

Jennifer Millen
Governing Board Chair

Alana Quinn-Leroux
Principal