



# Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

**Date:** Monday, September 27, 2016

**Time:** 6:30 pm

## **Present:**

Julieta Ascencio (JA), Alvern Bunn (AB), Mélanie Bougie-Richer (MBR), Anita Coretti (AC), Tania D'Alessandro (TDA), Melanie Flores (MF), Alexandre Gueudry (AG), Kimberley Harkness (KH), Michelle Johnstone (MJ), Nadia Longo (NL), Maria-Francesca Martinez (MFM), Jennifer Millen (JM), Alana Quinn-Leroux (AQL), Elisa Sebastiano (ES), Emmanuel Tremblay (ET)

## **Absent:**

Christopher Sweetnam-Holmes (CSH), Frank Di Bello (FDB), Karen Heather (KH)

## **Guests:**

Maureen Besley, Rebecca Best, Anila Erindi, Susan Mintzberg

## Meeting Agenda

- |   |          |                   |
|---|----------|-------------------|
| <b>1. Welcome/Regrets</b>                           |          | A. Leroux         |
| <b>2. Adoption of the Agenda</b>                    |          | A. Leroux         |
| <b>3. Selection of GB Executive for 2016 - 2017</b> |          | A. Leroux         |
| 3.1 Selection of Chairperson                        |          |                   |
| 3.2 Selection of Vice-Chair                         |          |                   |
| 3.3 Selection of Secretary                          |          |                   |
| <b>4. Minutes from August 29, 2016</b>              |          | Chair             |
| <b>5. Questions from the public</b>                 |          |                   |
| <b>6. Correspondence</b>                            |          | Chair / A. Leroux |
| <b>7. Continuing Business</b>                       |          |                   |
| 7.1 School Yard Update                              | (I;D)    | A. Leroux         |
| 7.2 Transportation Update                           | (I;D)    | A. Leroux         |
| 7.3 Uniform Update                                  | (I;D)    | A. Leroux         |
| <b>8. New Business</b>                              |          |                   |
| 8.1 Appointment of Community Rep(s) for 2016-2017   | (I;D;DE) | All               |
| 8.2 Service Contracts                               | (I;D;DE) | A. Leroux         |
| 8.3 Rental Requests                                 | (I;D;DE) | A. Leroux         |
| 8.4 GB Internal Rules of Management                 | (I;D;DE) | Chair / A. Leroux |
| 8.5 Open House                                      | (I;D;)   | Chair / A. Leroux |

## 9. Standing Reports

9.1 Principal	A. Leroux
9.2 Daycare Report	J. Ascencio
9.3 Teacher's Report	Staff
9.4 PPO	
9.5 Home & School	E. Sebastiano
9.6 Regional Parent Representative - 1st meeting Sept. 29	A. Bunn / M. Johnstone
9.7 Commissioner	

**10. Field Trips** (DE) Staff

**11. Members' Open Forum** All

**12. Adjournment**

(D) Discussion, (DE) Decision, (I) Information

## 1. Welcome

## 2. Adoption of Agenda

Motion to accept agenda by MJ and seconded by TDA.

**Resolution # 2016-09-02**

**All in favour.**

**Motion passed.**

## 3. Selection of GB executive for 2016-2017

### 3.1 Selection of Chairperson

Jennifer Millen was nominated as Chair and accepted. Motion by MJ and seconded by CSH.

**Resolution #2016-09-03.1**

**All in favour.**

**Motion passed.**

### 3.2 Selection of Vice Chair

No Vice-Chair was voted in.

### 3.3 Selection of Secretary

Maria Francesca Martinez was nominated as secretary and accepted. Motion by JM and seconded by NL.

**Resolution #2016-09-03.3**

**All in favour.**

**Motion passed.**

## 4. Adoption of Minutes

Motion to accept the minutes from August 29, 2016 by MJ and seconded by ET.

**Resolution #2016-09-04**

**All in favour.**

**Motion passed.**

## 5. Public Question Period

Question #1: Why is Reflex Math not being used in grade 2?

Answer: It was decided by the cycle 1 teachers and the math consultant of the board that the Reflex Math learning platform is better suited for cycle 2 & 3 students. The grade 2 students struggled in making connections as they felt rushed with their learning.

Question #2: Vaccinations are always optional.

Question #3: Should the GB Facebook for Parents page be removed as its' initial intent was to support teachers during their negotiations as well as a consultative forum during Major School Change?

Answer: The GB Facebook for Parents page will remain and AC will continue to monitor it to ensure that the questions are answered and that is being used with proper discretion. Furthermore, it is a good source for social media. If any questions or concerns arise, parents should communicate directly with AQL.

## 6. Correspondence

### 6.1 Parent AGA Invitation

- ✚ Annual General Assembly will be held on Thursday, September 29, 2016 at 7:00 pm. AB will be the main rep and MJ will be the alternate.

### 6.2 Governing Board Training

- ✚ Governing Board training seminar will be held on Thursday, October 20. Registration is required whether attendance at the board or viewing it on live webcast. Registration deadline is October 17.

### 6.3 LBPSB/Concordia University Workshop

- ✚ LBPSB / Concordia U interactive workshop for parents entitled, "The Courage to Listen" being held on October 22 & 23. Registration cost of \$25 for ½ day. (Registration cost for GB member will be covered by the GB budget)

## 7. Continuing Business

### 7.1 School Yard Update

- ✚ A double gate (garbage truck entrance & student entrance) will be installed in the entrance on Robidoux street. The gate will be locked when classes are in session for both schools.
- ✚ The wall is staying up for the duration of the renovation project of Terre des jeunes. Terre des jeunes renovation design include: another gymnasium, multi-purpose room, inner courtyard, eco-friendly zen garden, and play structures.
- ✚ David Estok is happy to attend the inauguration of the soccer field (ribbon cutting)
- ✚ Maintenance and upkeep of the turf is still been looked into.
- ✚ Discussion took place regarding the use of the field turf:
  - ❖ Fence is too low and people are jumping over it;
  - ❖ 8 garbage cans are being placed in and out of the turf;
  - ❖ Signage is required for rules and responsibilities for the use of the turf;
    - No bikes, no dogs, no food and beverages
    - Soccer Turf is reserved for Children’s World Academy and Terre des jeunes students from 7 am – 6 pm M – F only
- ✚ Further discussion took place for possibilities in receiving financial assistance from the LBPSB, the City of LaSalle, and Terre des jeunes for the maintenance
- ✚ A sub-committee was formed to further review this issue: members include AQL, AC, AG, NL, and AE (public).

### 7.2 Transportation Update

- ✚ There are 227 students who are registered to take the bus. CWA has 4 mini and 4 large busses.
- ✚ Safety is still a huge issue in the morning as students are being dropped off.
- ✚ A sub-committee was formed to further review this issue: members include AB, AC, AQL, MBR, RB, AE, and JM.

### 7.3 Uniform Update

- ✚ Continuing discussion from our previous meeting in September, a Uniform sub-committee (JM, MFM, MJ) was formed to determine whether or not CWA will continue with Moni as our official uniform supplier.

## 8 New Business

### 8.1 Appointment of Community Rep 2016 – 2017

- Three candidates (Rebecca Best, Anila Erindi, & Susan Mintzberg) came forward to fill the two Community Rep positions for the 2016-2017 term; Elected Candidates will be informed before our next meeting.

### 8.2 Service Contracts

Motion to approve a Computer Lab Technician Service Contract for Mme. France Collin, comprised of a total of 352 hours running over 40 weeks from September 8 - June 23 by TDA and seconded by MJ.

**Resolution #2016-09-08.2.1**

**All in favour.**

**Motion passed.**

Motion to approve a Francisation Service Contract for Mme. Laurence Pierre-Toussaint, comprised of a total of 160 hours running over 11 weeks from October 3 - December 16 by MJ and seconded by MBR.

**Resolution #2016-09-08.2.2**

**All in favour.**

**Motion passed.**

### 8.3 Rental Requests

- None

### 8.4 Internal Rules of Management

- Document addressing the internal rules of GB management was distributed and GB members are requested to provide feedback before the next meeting.

### 8.5 Open House

- Open House is scheduled on Thursday, November 10. GB and H&S members are asked to attend to participate with the tours and registration.
- A sub-committee was formed to prepare Open House Kit: members include AQL, MM, MJ, TDA and JM.

### 8.6 Stage from Concordia University

- 4<sup>th</sup> year student from Concordia University applying to do stage with Suzanne Joly 2 days a week for 40 hours. This candidate's focus is inclusive setting/best practices in the field/and assisting the classroom teacher.
- Parents will receive documentation to give permission for this student teacher to work with their children.

Motion to approve Concordia University student for field work with Suzanne Joly by ES seconded by KH.

**Resolution #2016-09-08.6**

**All in favor.**

**Motion passed.**

## 9. Standing Reports

### 9.1 Principal's Report

#### Highlights included:

Event	Information
Student Entry	<p>✚ On Wednesday, August 31, we welcomed students into the building, to begin a new school year. Our kindergarten students followed the traditional three day progressive entry. On September 6th, all 532 of our students started school full time. The transition to the new year went well.</p>
Staffing Update	<p>✚ Since the beginning of the school year, we have had to make some changes to our teacher staffing. Both Mme. Parsons and Miss Nicole are currently off on preventative leave and we wish them well. Unfortunately, our Daycare and Lunch program staff started the year off with numerous leaves. Mme. Julieta worked diligently to make sure that all areas were covered and new staff in place. We are looking forward to the healthy return of staff over the coming weeks.</p>
Corn Roast	<p>✚ On Friday, September 9th, we held our Corn Roast. It was a huge success and well attended by our families. Thank you and congratulations to our parents who made this all possible.</p>
Communication	<p>✚ Information and updates will be shared with families via automated email messages (ERMS) and our webpage. We will do our best to keep our families as informed as possible and encourage regular visits to our webpage.</p>
Terry Fox Run	<p>✚ On Friday September 30th, we will be holding our annual Terry Fox run. Students, with the help of parents and staff, will walk a circuit within our community in support of Terry's efforts and struggles. The funds raised on our first Dress Down Day (Sept. 30) will go to the Terry Fox Foundation. Thank you to Ms. MacDougal for organizing the event.</p>

### 9.2 Daycare Report

#### Presented by J. Ascensio. Highlights included:

Daycare	<p>✚ 9 parents are interested in joining the Daycare Parent User Committee, therefore, there is enough participation to start one.</p> <p>✚ Friday, September 23 Ped Day Activity: Many cancelled on the same day; however, no refunds were issued.</p>
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Motion to accept the creation of the daycare committee by AC and seconded by NL.

Motion to accept the creation of the Daycare Parent User Committee by AC and seconded by NL.

**Resolution# 2016-10-09.2**

**All in favor.**

**Motion passed.**






### 9.3 Teachers' Report

K's	Kindergarten is off to a great start! First day jitters have quickly been replaced by enthusiasm and excitement! We have launched 2 units of inquiry : Our year long unit on the "Seasons" and "What's School All About?" We have also immersed the children into our French program and children seem to be embracing it!!
1	Module "Jouons avec les mots", les élèves démontrent beaucoup d'enthousiasme. Les comptines sont un bon médium pour apprendre la langue. Sortie à L'Octogone et invitée qui montrera à jouer avec les rythmes sur des tams-tams.
2	Nous sommes très enthousiastes dans toutes les activités de 'Nos amies les bestioles'! Nous apprenons sur les parties des insectes, s'ils sont utiles ou non et comment les protéger. Nous avons chassé les insectes dans la cour et à Bois-de-Liesse. Nous en avons même goûtés. Miam miam!
3	Grade 3 is off to a great start. We have launched our 1st unit of inquiry on "Aboriginals". We have had the pleasure of receiving Archéophone, to introduce the Algonquin and Iroquoian People. They will return this week to introduce the Incas. The students love these presentations.
4	The Grade 4 students will be participating in a community cleanup on September 28 as part of taking action for our PYP unit on "Waste and Our World".
5	We're kicking off our unit on "Natural Disaster". Students are very excited about one to one Chromebooks in grade 5.
6	We have started our 1st unit on "Political Systems". WE have a few guest speakers already booked. Mayor of LaSalle, M. Poeti, and M. Lametti are coming. We are going to Ottawa on October 6 to visit the Parliament, the Supreme Court, and other fascinating places.
Phys. Ed	41 Grade 6 students went to the Ultimate Frisbee Tournament on Tuesday past. They represented CWA very well! They had a great time. We are now practicing for the Cross Country Run.
IB Coord.	26 registrations for IB workshop for new parents on October 6.
Terry C.	Grade 6 Senior Visit begins today.

### 9.4 PPO Report

No report.

### 9.5 Home & School Report

-  Elisa Sebastiano was elected president of the Home & School Association.
-  Since the first meeting is scheduled for the following week, the report is tabled until next month.
-  Olive Oil Fundraiser was discussed in June 2016 but no formal decision was taken. As CWA parent committee has changed to Home & School Association, H&S members need to approve this fundraiser.

Motion to approve, in principal, the olive oil fundraiser pending the results from H&S members, by ET seconded by NL.

**Resolution# 2016-10-9.5**

**All in favor.**

**Motion passed.**

### 9.6 Regional Parent Representative Report

Nothing to report as the first meeting is being held on September 29.

### 9.7 Commissioner Report

Absent. No report.

## 10. Field Trips

<b>Grade</b>	All students
<b>Purpose</b>	Outdoor activities
<b>Destination</b>	Trips to the park.
<b>Transportation</b>	Walking
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	

<b>Grade</b>	2
<b>Purpose</b>	Decouverte de bestioles
<b>Destination</b>	Parc Bois de Liesse
<b>Transportation</b>	School Bus
<b>Cost</b>	\$13.00
<b>Supervision Ratio</b>	1:7

<b>Grade</b>	6
<b>Purpose</b>	Ultimate Frisbee
<b>Destination</b>	Dorset Elementary School
<b>Transportation</b>	School Bus
<b>Cost</b>	\$10.00
<b>Supervision Ratio</b>	1:10
<b>Grade</b>	6
<b>Purpose</b>	Interact and assist seniors
<b>Destination</b>	Floralies Seniors Home
<b>Transportation</b>	Car Pool
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	1:3

<b>Grade</b>	1
<b>Purpose</b>	Exposure to community resources
<b>Destination</b>	Octogone Library
<b>Transportation</b>	Car Pool
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	1:4

<b>Grade</b>	1
<b>Purpose</b>	Exploring West African Culture
<b>Destination</b>	Class Visitors
<b>Transportation</b>	Nil
<b>Cost</b>	\$5.50
<b>Supervision Ratio</b>	1:10

<b>Grade</b>	1
<b>Purpose</b>	Exposure to community resources
<b>Destination</b>	Octogone Library
<b>Transportation</b>	Car Pool
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	1:4

<b>Grade</b>	4
<b>Purpose</b>	Managing Waste in our World
<b>Destination</b>	Community Clean-Up
<b>Transportation</b>	Walking
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	1:7

<b>Grade</b>	5 - Selected Students
<b>Purpose</b>	Open House - Roots & Shoots
<b>Destination</b>	Vanier College
<b>Transportation</b>	School Bus
<b>Cost</b>	Nil

<b>Supervision Ratio</b>	1:10
<b>Grade</b>	6
<b>Purpose</b>	Political Systems
<b>Destination</b>	Ottawa
<b>Transportation</b>	Coach Bus
<b>Cost</b>	\$65.00
<b>Supervision Ratio</b>	1:8

Motion to ratify 11 field trips/activities that were pre-approved on line by MJ seconded by ET.

**Resolution #2016-10-0.9.1**

**All in favor.**

**Motion passed.**

<b>Grade</b>	Kindergarten
<b>Purpose</b>	Apple Picking
<b>Destination</b>	La Magie de la pomme St-Eustache
<b>Transportation</b>	School Bus
<b>Cost</b>	\$10.00
<b>Supervision Ratio</b>	1:4

<b>Grade</b>	6
<b>Purpose</b>	Peace Summit 2016
<b>Destination</b>	P.E.C. Lachine
<b>Transportation</b>	School Bus
<b>Cost</b>	Nil
<b>Supervision Ratio</b>	1:6

<b>Grade</b>	5
<b>Purpose</b>	Importance of railroad in immigration
<b>Destination</b>	Ecomuseau du Fier Monde Montreal
<b>Transportation</b>	School Bus
<b>Cost</b>	\$10.00 + \$13.50
<b>Supervision Ratio</b>	1:8

<b>Grade</b>	5
<b>Purpose</b>	Industrialization on a city
<b>Destination</b>	Ecomuseau du Fier Monde Montreal
<b>Transportation</b>	School bus
<b>Cost</b>	\$7,00 - \$10.50
<b>Supervision Ratio</b>	1:9

<b>Grade</b>	2
<b>Purpose</b>	Module de recherche: En avant la musique
<b>Destination</b>	Musée des Beaux Arts
<b>Transportation</b>	STM bus
<b>Cost</b>	\$9.50
<b>Supervision Ratio</b>	1:7

<b>Grade</b>	4, 5, 6
<b>Purpose</b>	Cross-Country Run
<b>Destination</b>	Morgan Arboretum SAB
<b>Transportation</b>	School bus
<b>Cost</b>	\$12.00
<b>Supervision Ratio</b>	1:10

Motion to approve the field trips listed above by KHa seconded by MFM.

**Resolution #2016-10-09.2**

**All in favor.**

**Motion passed.**

## 11. Members Open Forum

Dates of next GB meetings:

- Monday, October 17, 2016 at 6:30 PM
- Tuesday, November 15, 2016 at 6:30 PM
- Monday, December 12, 2016 at 6:30 PM

## 12. Adjournment

Meeting adjourned at 9:40 pm.

Respectfully Submitted

Maria-Francesca Martinez

Secretary

Signed by:

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Jennifer Millen

Governing Board Chairperson

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Alana Leroux

Principal