



Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

Date: September 23, 2015

Time: 6:55 p.m. – 9:25 p.m.

Present:

Julieta Ascencio, Maureen Besley, Rebecca Best, Mélanie Bougie-Richer, Anita Coretti, David Estok, Anila Erindi, Melanie Flores, Karen Heather, Michelle Johnstone, Suzanne Joly, Nadia Longo, Jennifer Millen, Elisa Sebastiano, Devon Warnock

Absent with Reason:

Josée Beauchemin, Sonia Bouchard, Frank Di Bello, Maria Martinez, Christopher Sweetnam-Holmes, Emmanuel Tremblay

Absent without Reason:

None

Guests:

A. Wood, and K. Bassal

Meeting Agenda

1. Welcome / Regrets		D. Estok
2. Adoption of the Agenda		D. Estok
3. Selection of Chairperson for 2015-2016		D. Estok
4. Minutes from June, 2015, and August 27, 2015		
5. Questions from the public		
6. Correspondence		
7. Continuing Business		
7.1 Major School Change	(I; D; DE)	D. Estok
8. New Business		
8.1 Appointment of Community Representatives	(I; D; DE)	D. Estok
8.2 Service Contracts	(I; D; DE)	D. Estok
8.3 Rental Requests	(I; D; DE)	D. Estok
8.4 Trip to Costa Rica	(I; D; DE)	D. Estok / M. Flores
8.5 Open House	(I; D; DE)	D. Estok
9. Standing Reports		
9.1 Principal		D. Estok
9.2 Daycare Report		K. Heather
9.3 Teacher's Report		S. Bouchard
9.4 PPO		E. Sebastiano
9.5 Regional Parent Representative		M. Johnstone
9.6 Commissioner		F. Di Bello
10. Field Trips		Staff
11. Members' Open Forum		All
12. Adjournment		

(I) Information; (D) Discussion; (DE) Decision

1. Welcome

2. Adoption of Agenda

Motion to adopt Agenda with addition of a new item; New Business - 8.5 Open House.
Motioned by K. Heather and seconded by N. Longo.

Resolution # 2015-09-02 All in favour. Motion passed

3. Selection of Chairperson and Secretary (2015-2016)

Motion to appoint Jennifer Millen as Chairperson of CWA Governing Board (2015-2016).
Motioned by D. Warnock and seconded by A. Erindi.

Resolution # 2015-09-03.1 All in favour. Motion passed

Motion to appoint Maria Martinez as Secretary of CWA Governing Board (2015-2016).
Motioned by A. Erindi and seconded by A. Coretti.

Resolution # 2015-09-03.2 All in favour. Motion passed

4. Adoption of Minutes

Minutes of May 2015 (June 01) meeting will be presented at the next GB meeting.

Motion to adopt the minutes of the August 27, 2015 meeting, with change to meeting date on page 2. Motioned by D. Warnock and seconded by K. Heather.

Resolution # 2015-09-04 All in favour. Motion passed.

5. Public Question Period

A. Wood asked for clarification of the transportation policy in relation to CWA zoning and fees. J. Millen will look into the matter and address the issues at a future GB meeting.

6. Correspondence

1. Letter from A. Wood regarding CWA transportation fees
2. QFHSA News, fall 2015. Vol 53 / Issue 3

7. Continuing Business

7.1. Major School Change

J. Millen explained the need for CWA to actively contribute to the LBPSB Major School Change consultations, and outlined provisional steps and the submission deadline.

A number of GB members agreed to be part of the sub-committee meeting on September 30th, 2015: A. Erindi, D. Estok, M. Johnstone, N. Longo, M. Martinez, J. Millen.

Motion to create a sub-committee to survey CWA community and submit a Major School Change Brief with recommendations to LBPSB by October 31st, 2015.

Motioned by A. Erindi and seconded by R. Best.

Resolution # 2015-09-07.1 All in favour. Motion passed.

8. New Business

8.1. Appointment of Community Representatives

Motion to appoint Maureen Besley as Community Representative on CWA Governing Board (2015-2016).

Motioned by M. Flores and seconded by A. Coretti.

Resolution # 2015-09-08.1 All in favour. Motion passed.

8.2. Service Contracts

Motion to approve a Computer Lab Technician Service Contract for Mme. France Collin, comprised of 10 hrs/week for 40 weeks (Sept. 08 – June 23).

Motioned by A. Erindi and seconded by D. Warnock.

Resolution # 2015-09-08.2.1 All in favour. Motion passed.

Motion to approve a Conflict Resolution Service Contract for Ms. Anna Giammario, comprised of 11 hrs/week for 40 weeks (Sept. 08 – June 23).

Motioned by R. Best and seconded by A. Erindi.

Resolution # 2015-09-08.2.2 All in favour. Motion passed.

Motion to approve a Francisation Service Contract for Mme. Laurence Pierre-Toussaint, comprised of 15 hrs/week for 12 weeks (Sept. 28 – Dec. 18).

Motioned by R. Best and seconded by A. Coretti.

Resolution # 2015-09-08.2.3 All in favour. Motion passed.

Motion to approve a Recreation Service Contract for Ms. Liz Sanniti, comprised of 5 hrs/week for 13 weeks (Sept. 21 – Dec. 18).

Motioned by A. Erindi and seconded by N. Longo.

Resolution # 2015-09-08.2.4 All in favour. Motion passed.

8.3. Rental Requests

Motion to approve rental request by Loisirs Ste-Catherine Labouré, extending the current agreement with LBSPB for use of CWA gym on Saturdays from 12-2pm, beginning October 03, 2015.

Motioned by D. Warnock and seconded by K. Heather.

Resolution # 2015-09-08.3.1 All in favour. Motion passed.

Motion to accept rental request for the use the CWA gym by Sikh Vision Association community group in cooperation with Hema-Quebec, for a blood drive on Sun. Nov. 8 (9am – 6 pm).

Motioned by A. Erindi and seconded by K. Heather.

Resolution # 2015-09-08.3.2 All in favour. Motion passed.

8.4. Trip to Costa Rica

Mr. Estok and M. Flores presented information on an initiative to take Grade 6 students on an 8-day trip to Costa Rica, which would blend elements of CWA's Green Policy and Spanish language program with the international focus of the IB curriculum. Formal approval of this trip would be required pending positive results from a parent survey.

Motion to approve in principal a survey of Grade 6 parents regarding their interest and attitude towards a class trip to Costa Rica. Motioned by A. Erindi and seconded by A. Coretti.

Resolution # 2015-09-08.4. All in favour. Motion passed.

8.5. Open House

CWA Open House will be held on November 12, 2015. This is one week earlier than last year. Further discussion about Open House will be held at the October meeting.

9. Standing Reports

9.1 Principal's Report

Highlights included:

Staffing Changes

There have been many staffing changes this year and we are confident that everyone will adapt quickly to their new roles.

Library up-date:

The LBPSB has agreed to provide CWA with a school librarian, one day per week. Ms. Luminita will fill the post of CWA Librarian and will be at the school on Tuesdays. Her start date is still to be determined.

A meeting with parent volunteers will be organized next week to arrange for library use.

Volunteer coordinators

Ivy Kwan, Sharon Moroz, and Linda Kong have agreed to take on the role of CWA parent volunteer coordinators for 2015-2016.

Corn Roast

This year saw a fantastic turn out for the Corn Roast and the weather finally cooperated.

A very big thank you to Elisa Sebastiano and all of our volunteers for another tremendous job again this year.

Sports Field Completion

The soccer field is finally ready for use and the kids are very excited. Students from both CWA and Terre de Jeune are benefitting from this initiative.

Thank you to the many dedicated people who worked so hard to ensure that this amazing facility was funded and created in such a short time frame.

Thank you to our entire school community for your fund-raising efforts, and to the Governing Board members who worked so diligently on the subcommittee to plan this project.

Thank you to Field Turf for their donation of materials.

Thank you to Ms. Erindi and her husband Mr. Kati for sharing their expertise, putting us in touch with the Field Turf management, and for providing the initiative which made this project possible.

Moving forward, we are aware of some issues with respect to older teens and adults monopolizing the use of the field. We plan to approach the City of LaSalle since the field is not locked and is a benefit to the local community.

IB Parent Information Evening

Mme. Bouchard, our IB Coordinator, will be holding the annual IB. Primary Year Program (PYP) information session for parents. This interactive session provides opportunities to learn how our children are learning within the IB curriculum. The session will be held on October 01 at 7:00 p.m. in the school gym.

Email communication

Some issues have emerged regarding email communication between CWA administration and parents. We are trying to determine the extent of the problem and possible solutions. To this end, a paper memo was sent home yesterday asking parents for feedback on email communication from the school.

In the meantime parents should check the website for all notices in case they are being affected by this issue. All urgent memos will be sent home in printed form until this issue is resolved.

Teachers work to rule:

As a result of the work-to-rule tactic, teachers will not be attending to administrative duties in the school such as collecting or distributing notices, or collecting money.

At this point, field trips will be minimal, or limited to those which can be done within walking distance during school hours, and special activities / presentations may also be limited.

9.2 Daycare Report

Presented by K. Heather. Highlights included:

Enrolment numbers:

There are currently 16 daycare groups. Enrolment numbers in grade 5 and 6 have dropped a little this year.

Lunch:

- The IB lunch schedule will run from 8 September - mid-December.
- Kindergarten Stepping Stones program is currently focusing on fun and cooperation.

Daycare Fees:

Daycare fees for regular users are currently set at \$8 per day, and the new, regulated fee for Ped days is \$10 / day. In the past, Ped day outings have been subsidised by the school

however, cutbacks in provincial funding means that moving forward, Ped day outings will more closely reflect the real cost. Administration is looking into options in the case that parents do not want to or cannot afford to pay for daycare outings.

Ped Days:

- Sept 09 – Sports theme. Students stayed at school. The new soccer field was well used.
- Oct 02 – Thanks Giving theme. Student will stay at school and visit the local park
- Oct 19 – Field Trip to Ostrich farm

Calendar Fund Raiser:

The 2015-2016 daycare calendar has arrived from the printer. It draws from artwork created by daycare groups during the *Artists* unit. Calendars are available from the daycare for \$5.

CEGEP & University Students:

- Child-life students from Concordia are working with Kindergarten students.
- CEGEP André Laurendeau students are helping older CWA students with homework.
- PAAC students will be starting a little later.

93 Teachers' Report

Presented by D. Warnock. Highlights included:

Kindergarten

This year is off to a great start with the unit of inquiry *What's School all About?* Students have had a tour of the school. Students also went on a summer nature walk as part of the year-long unit of inquiry called *A Reason for Each Season*.

Grade 1

Excellent départ en 1iere année. Nous apprenons toutes sortes de chansons et comptines pour jouer avec les mots, les sons, les rimes.

Grade 2

The *Monarch Project* is well on its way. Caterpillars have changed into monarchs and have been released. The students were very excited.

Grade 3

Students attended an archeological presentation on Iroquois and Algonquin culture, as part of their first unit of inquiry.

Grade 4

The unit of inquiry *Waste in our World* has started and is going well.

Grade 5

Grade 5s are starting the *Natural Disasters* project this week. They love using the new Chromebooks!

Grade 6

The year has started really well. Students are watching the federal elections very closely as part of the unit of inquiry on *Political Systems*.

Spanish

Students have had a good start to the year and are continuing to work on the Spanish U.O.I display boards

IB

The IB Parent workshop is scheduled for October 1st, 2015, at 7pm in the gym.

9.4 PPO Report**Presented by E. Sebastiano.**

A request was made for PPO to present a detailed financial report of fundraising activities, monies raised and monies distributed during 2014-2015 school year.

Motion to approve a Movie Night fundraiser (Friday, 16 October, 2015), and a Pasta Night fundraiser (Friday, November 06, 2015).

Motioned by M. Flores and seconded by D. Warnock.

Resolution # 2015-09-09.4.1 All in favour. Motion passed.

Motion to pre-approve raffle ticket fundraising events (sports game / concert) with details to be discussed at future Governing Board meetings.

Motioned by A. Erindi and seconded by R. Best.

Resolution # 2015-09-09.4.2 All in favour. Motion passed.**9.5 Regional Parent Representative Report**

No report. LBPSB Parent Committee AGA scheduled for October 1st, 2015. First meeting scheduled for October 15, 2015.

9.6 Commissioner Report

No report.

10. Field Trips

Grade	5 and 6
Date / Time	Weekly visits
Purpose	Intergenerational learning with Special Activities Coordinator
Destination	Residence Floralties, LaSalle
Transportation	Car Pooling
Cost	Nil
Supervision Ratio	1:2 (1 adult : 2 students)

Grade	All grades
Date / Time	October 19, 2015 (8:45am – 3:00pm)
Purpose	Daycare Outing
Destination	Nid'Otruche, 825 Chem. fresnière, StEustache (QC), J7R 0E9
Transportation	School bus
Cost	\$28
Supervision Ratio	1:12 (9 adults : 110 students)

Motion to approve 2 field trips. Motioned by D. Warnock and seconded by A. Erindi.

Resolution # 2015-09-10 All in favour. Motion passed.

11. Members Open Forum

CWA Governing Board meeting dates for the rest of 2015 are as follows:

- Tuesday, October 20th
- Tuesday, November 17th
- Wednesday, December 9th

Unless otherwise indicated, Governing Board meetings will take place at 18:15 in the CWA Staff Lounge.

12. Adjournment

Meeting adjourned at 9:25 pm. All in favour.

Respectfully Submitted

Michelle Johnstone

(For M. Martinez, Secretary)

Signed by:

Jennifer Millen

Governing Board Chairperson

David Estok

Principal