



# Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

**Date:** June 17, 2015

**Time:** 6:55 p.m. – 9:40p.m.

## **Present:**

Julieta Ascencio, Rebecca Best, Sonia Bouchard, Milena Brunetta, Anita Coretti, Mario Coverini, David Estok, Karen Heather, Josée Beauchemin, Michelle Johnstone, Maria Martinez, Néomie La Roque, Jennifer Millen, Elisa Sebastiano, Sandra Vidonne, Devon Warnock

## **Absent with Reason:**

Frank Di Bello, Andrea Intrevado, Claudio Mazzuca, Johanne Moreau, Mathieu Lavallée

## **Absent without Reason:**

None

## **Guests:**

None

## Meeting Agenda

- |  |                   |                       |
|--|-------------------|-----------------------|
| 1. Welcome / Regrets                                   |                   | J. Millen             |
| 2. Adoption of the Agenda                              |                   | J. Millen             |
| 3. Minutes from May 26, 2015                           |                   | J. Millen             |
| 4. Questions from the public                           |                   |                       |
| 5. Correspondence                                      |                   |                       |
| 6. Continuing Business                                 |                   |                       |
| 6.1 Playground Sub-Committee updates                   | <b>(I; D)</b>     | J. Millen / D. Estok  |
| 6.2 Major School Change                                | <b>(I; D)</b>     | J. Millen             |
| 6.3 Daycare Program for Kindergarten                   | <b>(I; D; DE)</b> | D. Estok / K. Heather |
| 6.4 Recent Cuts to Education                           | <b>(I; D; DE)</b> | J. Millen             |
| 6.5 Kindergarten Specialists' Time – Letter to Parents | <b>(I; D; DE)</b> | J. Millen             |
| 6.6 CWA Librarian Position – Letter to Parents         | <b>(I; D; DE)</b> | J. Millen             |
| 6.7 Governing Board Annual Report                      | <b>(I; D; DE)</b> | J. Millen             |
| 7. New Business  |                   |                       |
| 7.1 School Budget                                      | <b>(I; D; DE)</b> | D. Estok              |
| 7.2 Daycare Budget                                     | <b>(I; D; DE)</b> | D. Estok / K. Heather |
| 7.3 Sporadic Daycare Fee                               | <b>(I; D; DE)</b> | D. Estok / K. Heather |
| 7.4 Revision to Daycare Rules and Regulations          | <b>(I; D; DE)</b> | D. Estok / K. Heather |
| 7.5 Annual Report                                      | <b>(I; D; DE)</b> | D. Estok              |
| 8. Standing Reports                                    |                   |                       |
| 8.1 Principal  |                   | D. Estok              |
| 8.2 Daycare Report                                     |                   | K. Heather            |
| 8.3 Teacher's Report                                   |                   | S. Bouchard           |
| 8.4 PPO  |                   | E. Sebastiano         |
| 8.5 Regional Parent Representative                     |                   | A. Intrevado          |
| 8.6 Commissioner                                       |                   | F. Di Bello           |
| 9. Field Trips   |                   | Staff                 |
| 10. Members' Open Forum                                |                   | All                   |
| 11. Adjournment  |                   |                       |

## 1. Welcome

## 2. Adoption of Agenda

Motion to adopt the Agenda with addition of item 7.4 *Revision to Daycare Rules and Regulations*.  
Motioned by M. Coverini and seconded by J. Beauchemin.

**Resolution # 2015-06-02      All in favour. Motion passed**

## 3. Adoption of Minutes

Adoption of Minutes deferred to August 27, 2015

## 4. Public Question Period

No questions from the public.

## 5. Correspondence

QFHSA News (Summer 2015)

## 6. Continuing Business

### 6.1. Playground Sub-Committee Updates

D. Estok updated the GB on the progress of the playground renewal project. Highlights included:

- Survey work was completed and a report was submitted to the supplier (Field Turf).
- A Call for Tender for the preparation of the surface and installation of the turf will be created in collaboration with the LBPSB and supplier.
- The successful fundraising and PPO contributions means that all costs for the playground renewal project will be covered.
- It is projected that the preparation and installation of the playing field will be completed before the beginning of the new school year.

## 6.2 Major School Change

J. Millen returned to the need for CWA to participate in the LBPSB Major School Change consultative process. The first meeting was held last week where it was agreed that a questionnaire requesting community feedback and input should be created and circulated at the beginning of the new school year. Another questionnaire to elicit teacher feedback and input will be created by teaching staff and circulated by July 03, 2015.

## 6.3 Daycare Program for Kindergarten

D. Estok and K. Heather explained that as a result of the LBPSB withdrawal of funding for specialist teaching time in the kindergarten program, the daycare program will assume responsibility for the supervision of kindergarten students during three, thirty-minute blocks each week (scheduled immediately before or after lunch). Kindergarten teachers will be involved in helping the daycare staff to map out the contents of the program, and to set objectives and priorities for learning in relation to IB profiles, through cooperation and games. Physical education and drama will also be built into the new program.

Seniority of daycare staff will be the basis upon which these posts will be awarded.

Motion to approve adjusted kindergarten program.

Motioned by D. Warnock and seconded by N. La Roque.

**Resolution # 2015-06-06.3 All in favour. Motion passed.**

## 6.4 Recent Cuts to Education

Motion to approve CPR letter voicing concerns over budget cuts to education to send to R. Poetti.

Motioned by R. Best and seconded by S. Bouchard.

**Resolution # 2015-06-06.4 All in favour. Motion passed.**

## 6.5 Kindergarten Specialists' Time – Letter to Parents

Motion to prepare an information letter to CWA parents regarding the loss of specialist time in the kindergarten program, to be circulated by CWA Governing Board Parent representatives.

Motioned by N. La Roque and seconded by D. Warnock.

**Resolution # 2015-06-06.5 All in favour. Motion passed.**

### **6.6 CWA Librarian Position – Letter to Parents**

Motion to prepare an information letter to CWA parents regarding the loss of the school librarian position in the school, to be circulated by CWA Governing Board Parent representatives.

Motioned by S. Bouchard and seconded by J. Beauchemin.

**Resolution # 2015-06-06.6 All in favour. Motion passed.**

### **6.7 Governing Board Annual Report**

J. Millen presented an overview of GB activities in 2013-2014.

Motion to approve CWA Governing Board Annual Report (2013-2014)

Motioned by N. La Roque and seconded by K. Heather.

**Resolution # 2015-06-06.7 All in favour. Motion passed.**

## **7. New Business**

### **7.1 School Budget**

D. Estok presented and explained the School budget. Highlights included:

- Daycare grants were cut twice in the past year, with a gross loss of \$150,000 in combined financing for the school and daycare.
- CWA will be forced to address whether it can afford the ongoing subsidization of PELO Italian Program, Francisation, and Teacher Professional Development.

Motion to approve an increase to IB school fees for the 2015-2016 school year of \$10 (from \$330 to \$340) per child for up to 2 children per family, and a flat-rate increase of \$25 for families of 3 or more children (from \$330 per child to \$330 per child plus \$25).

Motioned by D. Warnock and seconded by S. Bouchard.

**Resolution # 2015-06-07.1.1 All in favour. Motion passed.**

Motion to approve proposed school budget for the 2015-2016 academic year (with March Actual budget) as presented by D. Estok, bearing in mind Resolution # 2015-06-07.1.1.

Motioned by S. Bouchard and seconded by N. La Roque.

**Resolution # 2015-06-07.1.2 All in favour. Motion passed.**

## 7.2 Daycare Budget

K. Heather explained the government changes to daycare funding. The school daycare fee of \$8 per day (as of July 1<sup>st</sup>, 2015) is a flat fee that will not be indexed to income.

The daycare budget will absorb the cost of the additional 90 minutes of lunchtime / daycare program salaries, caused by LBPSB's decision to withdraw funding for specialist teaching time in the kindergarten program.

Motion to approve proposed daycare budget for the 2015-2016 academic year (with March Actual budget) as presented by K. Heather.

Motioned by M. Coverini and seconded by R. Best.

**Resolution # 2015-06-07.2.1 All in favour. Motion passed.**

## 7.3 Sporadic Daycare Fee

K. Heather explained sporadic daycare users are supervised at lunch every day and attend daycare 2-3 times per week.

Motion to increase sporadic daycare user fees from \$9.00 to \$10.00 per day.

Motioned by D. Warnock and seconded by S. Bouchard.

**Resolution # 2015-06-07.3 All in favour. Motion passed.**

## 7.4 – Revision to Daycare Rules and Regulations

K. Heather explained changes to daycare fees. Regular daycare user fees are currently set by the government at \$8 per day. Sporadic daycare user fees will be increased to \$10 per day.

From the beginning of the 2015-2016 school year, daycare pick-up will begin at 2:45pm.

Changes to security regulations will be updated in the Daycare rules and regulations.

Motion to approve changes to CWA Daycare Rules and Regulations reflecting new user fees and pick-up times.

Motioned by S. Bouchard and seconded by M. Brunetta.

**Resolution # 2015-06-07.4 All in favour. Motion passed.**

## 7.5 Annual Report

Mr. Estok presented the Annual Report to GB. Highlights included:

### Math

- Grade 6 Math indicators from MELS exams show significant increases from the previous year. (84 % in 2013 to 94% in 2014)
- PRIME diagnostic test scores show an increase as well – (Cycle 3) 90% of students are performing at level, up from 83% of students at the same time last year.

N.B: Important to note that results for a specific cohort will vary as does the relative difficulty of any given exam from year to year.

- It has been noted that on-going, school-wide difficulties with students' understanding of operations is still being addressed through PDIG's

### ELA

- Grade 6 ELA indicators from MELS exams show significant increases from the previous year. (79% in 2013 to 98% in 2014)
- Teachers' work on inferencing has had a positive impact
- Congratulations to the teachers for their work on these results

### Tell Them From Me Survey

- The vast majority of students (95%) feel safe and secure in school. This is above Canadian norms.
- Some students (21%) reported instances of bullying. This is below Canadian norms.
  - This value seems to fluctuate over time. IN the past 3 years we have had reported values ranging from 22% - 18%, undoubtedly based on a host of factors.
  - As a school, we still need to explore these findings more closely

- CWA remains committed to tackling this issue, and is open to new ways of addressing bullying within our school community.

Mr. Estok thanked all of the staff of CWA for their outstanding work which continues to make our school a first rate institution.

Motion to accept CWA Annual School Report (2013 - 2014) as presented and circulated by D. Estok.

Motioned by D. Warnock and seconded by N. La Roque.

**Resolution # 2015-06-07.5 All in favour. Motion passed.**

## 8. Standing Reports

### 8.1 Principals Report

#### Highlights included:

The **CWA Spanish Fiesta** takes place this week. *Gracias* to our Spanish Teacher, Melanie Flores.

Students in grades 3-6 will participate in the **CWA talent show** on Thursday afternoon. Thank you to Marc Andre Demyk for helping to set up the sound.

**Grade 6 graduation** will be held at CWA on Monday evening. Thank you to the many people who have made this event possible: grade 6 teachers and other staff members, the parents committee who worked so hard to get everything ready. It will be an excellent ceremony and celebration.

Thank you to all who were able to attend the **volunteer lunch** on June 2. Again, our thanks to all our parent volunteers who help us with so many activities.

The **Garage Sale** was a success, raising over \$1500 on June 6. Thank you to everyone who came out to support this event.

**PK Subban Jersey Raffle** raised \$2800. To date, over \$20,000 has been raised for our playground renewal and sports field project.

Thank you to Elisa Sebastiano, for her work on the **2014-2015 Yearbook**.

We are hoping to implement the process of **digitizing parent forms** sent out at the beginning of the year. I will be meeting with the school board's IT department to try work out details. The goal is to implement this for next year, and would include forms that require parental consent.



Thank you to all GB members for collaborating in productive interactions, and mutually supportive discussions.

## 8.2 Daycare Report

**Presented by K. Heather.**

The end of year show is scheduled for June 17. This year's theme is *Around the World in Song and Dance*.

## 8.3 Teachers' Report

**Presented by S. Bouchard. Highlights included:**

### Kindergarten

All the Ks are going to Camp Pioneer to visit a hobby farm in mid-June. We have had pet visits and learned about taking care of a pet during our unit *Fur, Feather, and Scales*. We are all looking forward to our end of year class party.

### Grade 1

Ateliers de science, chaque enseignant est en charge d'une activité et rencontre les 4 classes. Activités de science et de jardinage pour mieux comprendre les végétaux. Invite vendredi 12 juin présentation et prendre action.

### Grade 2

Nous avons transformé les élèves en petits archéologues. Nous avons découvert l'univers de hommes préhistoriques des Vikings et du Moyen Age. Nous terminerons avec les dinosaures.

### Grade 3

We had a great trip to Heritage St Bernard on June 4<sup>th</sup>. We will continue with our unit *The Forests of the World*.

### Grade 5

Grade 5s enjoyed an afternoon of Dairy Queen and playing in the park. We are finishing up our projects on *Oceans*.

### Grade 6

Graduation is just around the corner! We are practicing our songs and enjoying our last week together.

### Spanish

Spanish Week will run from Tues June 16<sup>th</sup> to Friday June 19<sup>th</sup>. Each class will be able to participate in small activities and join in daily dancing in the gym. Students will have the chance to dance to merengue, salsa, and other types of music! It should be fun.

### **Space Club**

We are leaving for Space Camp Turkey on June 26<sup>th</sup> and returning on July 7<sup>th</sup>. We are very excited.

### **IB**

At our last assembly of the year we will present actions taken by students in the months of May and June, and announce the winners of the Community Service Award.

## **8.4 PPO Report**

### **Presented by E. Sebastiano.**

An overview of proposed fundraising opportunities for the coming school year were presented. It was agreed that they would be discussed by the new governing board in the new school year.

## **8.5 Regional Parent Representative Report**

No report.

## **8.6 Commissioner Report**

No report.

# **9. Field Trips**

## **9.1 New Field Trips**

Grade	4
Date / Time	Monday June 22, 2015
Purpose	End of year celebration - Movie
Destination	Cineplex Cinema at Agrignon Mall
Transportation	Walking
Cost	\$ 5.25 (no food) \$ 11 (with food)
Supervision Ratio	1:8

Grade	6
Date / Time	Tuesday, June 23, 2015 (8am – 10am)
Purpose	Graduation Breakfast
Destination	Villa Toscana. 2232 LaPierre, LaSalle
Transportation	Walking
Cost	No cost
Supervision Ratio	1: 9 (8 adults:72 students)

Motion to approve 2 new field trips.

Motioned by Brunetta and seconded by M. Coverini.

**Resolution # 2015-06-09.1 All in favour. Motion passed.**

## 10. Members Open Forum

Next meeting of CWA Governing Board will be held on August 27<sup>th</sup> at 5:30pm.

## 11. Adjournment

Meeting adjourned at 9:40 pm. All in favour.

Respectfully Submitted

Michelle Johnstone

Secretary

Signed by:

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Jennifer Millen

Governing Board Chairperson

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David Estok

Principal