



Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

Date: February 25, 2015

Time: 6:50 p.m. - 9:25 p.m.

Present:

Julieta Ascencio, Rebecca Best, Sonia Bouchard, Anita Coretti, Mario Coverini, David Estok, Karen Heather, Andrea Intrevado, Michelle Johnstone, Maria Martinez, Johanne Moreau, Néomie La Roque, , Jennifer Millen, Elisa Sebastiano, Sandra Vidonne

Absent with Reason:

F. Di Bello, J. Beauchemin, M. Brunetta, C. Mazzuca, M. Lavallée, D. Warnock

Absent without Reason:

None

Guests:

A. Erindi, S. Hennessey, C. Lazzarini, D. Stewart, H. Vineberg

Meeting Agenda

- | | | |
|---|-------------------|-----------------------|
| 1. Welcome / Regrets | | J. Millen |
| 2. Adoption of the Agenda | | J. Millen |
| 3. Minutes from January 27, 2015 | | J. Millen |
| 4. Questions from the public | | |
| 5. Correspondence | | |
| 6. Continuing Business | | |
| 6.1 Uniform Sub-Committee updates | (I; D; DE) | J. Millen / D. Estok |
| 6.2 Playground Sub-Committee updates | (I; D; DE) | D. Estok |
| 6.3 LBPSB Consultation: Budget Parameters | (I; D; DE) | D. Estok |
| 6.4 Review of Deed of Establishment | (I; D; DE) | D. Estok |
| 7. New Business | | |
| 7.1 Capital Projects | (I; D; DE) | J. Millen |
| 7.2 LBPSB Consultation: Budget Parameters | (I; D; DE) | D. Estok / K. Heather |
| 7.3 Trip to Space Camp Turkey | (I; D; DE) | D. Estok |
| 8. Standing Reports | | |
| 8.1 Principal | | D. Estok |
| 8.2 Daycare Report | | K. Heather |
| 8.3 Teacher's Report | | Sonia Bouchard |
| 8.4 PPO | | Elisa Sebastiano |
| 8.5 Regional Parent Representative | | A. Intrevado |
| 8.6 Commissioner | | F. Di Bello |
| 9. Field Trips | | Staff |
| 10. Members' Open Forum | | All |
| 11. Adjournment | | |

1. Welcome

2. Adoption of Agenda

Motion to adopt the Agenda, with section (4) Questions from the Public moved to the end of the meeting. Motioned by S. Bouchard, and seconded by A. Intrevado.

Resolution # 2015-02-02 All in favour. Motion passed

3. Adoption of Minutes of the Meeting of January 27, 2015

Adoption of January 2015 Governing Board minutes postponed until February 2015 meeting.

4. Public Question Period

A request was made to have the minutes of PPO meetings and budget made available on the CWA website.

A question was raised regarding responsibility for oversight for the PPO budget.

A question was raised as to why the CWA community was not made aware of the workshop given by Mr. Meloche for new immigrant families, which was hosted at CWA.

5. Correspondence

No correspondence was received this month.

6. Continuing Business

6.1 Uniform Sub-Committee Updates

Mr Howard Vineberg, owner of the current uniform supplier, Top Marks, made a presentation to the Governing Board about his company, their business philosophy, their products, and commitment to customer service.

The board members asked Mr. Vineberg many questions about the company, customer service, fabric quality and sourcing, available garment types, pricing, promotions, and potential discounts.

Mr Estok reported that 2 sub-committee meetings were held on February 16 and February 25. With the mandate of the subcommittee being to obtain a supplier with cheaper prices but with comparable quality of product and service, the sub-committee reviewed uniform samples from 8 different suppliers.

The uniform subcommittee shared a draft comparison chart of suppliers for discussion. Based on a completed comparison chart, the subcommittee will soon make recommendations to the Governing Board who will then be responsible for the final selection of CWA uniform supplier for the next school year.

6.2 Playground Sub-Committee Updates

The Sub-Committee met on February 11, 2015. Highlights of the presentation to the Governing Board included;

A web conference has been planned for the subcommittee to consult with experts who acted as consultants for other school playground renewal projects, in order for the subcommittee to make the best-informed recommendations.

The discussion around materials and accessories for the playground renewal is ongoing.

PPO has agreed to provide \$10,000 to the playground renewal in addition to the monies that were raised through the recent spaghetti night and the hockey raffle. Money raised from the comedy night fund-raiser will also be directed to the playground renewal project.

The Principal apologised to the PPO for any misunderstanding that may have led to understandable disappointment in regard to the comedy night fundraiser and the use of its proceeds. He then stated clearly that the comedy night fundraiser is an important source of revenue for the school, and that it is an administrative prerogative to decide how such funds might be best used to meet the needs of the students.

A recommendation was made to create a CWA Fundraising policy which would include selection criteria for fundraising activities.

Subcommittee members are investigating options for soliciting corporate sponsorship, and the Pearson Education Foundation will support fundraising efforts through in-kind donations, and tax benefits and receipts.

The Playground Sub-Committee hopes to make recommendations to the Governing Board about playground renewal plans by spring, 2015.

6.3 LBPSB Consultation: Budget Parameters

Documents were circulated by email to Governing Board members by D. Estok. Governing Board members were asked to review the policies and send feedback to D. Estok.

Motion to approve CWA Governing Board's response to LBPSB Budget Parameters Consultation, as presented by D. Estok. Motioned by J. Moreau and seconded by K. Heather.

Resolution # 2015-02-06.3 All in favour. Motion passed.

6.4 Review of Deed of Establishment

Following up on changes to the 2015 Deed of Establishment, Mr. Estok reported that the Principal of Terre de Jeunes is unaware of the existence of an entente between the schools or school boards in regard to specific guidelines for using the common spaces. M.r Estok will continue to follow up on this matter.

7. New Business

7.1 Capital Projects

D. Estok presented a summary of capital projects for 2016-2017 for prioritization. Suggested additions to the current list included storage units above cubbies on the first floor, and repairs to floor and sinks in first floor class room. D. Estok has consulted with staff on their suggestions.

Discussion around front door security was had. It had been noticed that some parents are using this entrance as drop-off point during the morning rush. It was recommended that a policy be written and shared with parents to improve school safety and security.

Motion to approve the list of Capital Projects for 2016-2017, with consultation from staff, as presented by D. Estok. Motioned by M. Coverini and seconded by S. Bouchard.

Resolution # 2015-02-07.1 All in favour. Motion passed.

7.2 Trip to Space Camp Turkey

S. Bouchard is preparing an information package to present to the Governing Board and Mr. Meloche for approval.

WHEREAS two teachers, Sonia Bouchard and Mathieu Lavallée have undertaken to offer an extra-curricular project entitled Space Club, and

WHEREAS an important element of the activities of this club involve a trip for four students in grade 6 to attend “Space Camp”, located in Izmir, Turkey, from June 26 to July 07, 2015, and

WHEREAS a motion from the Governing Board of Children’s World Academy to approve this project is required to allow for this overseas trip to take place, and

WHEREAS the Governing Board of Children’s World Academy has reviewed the description of the project and the details of the trip as presented,

WHEREFORE BE IT RESOLVED that, on a motion by J. Moreau and seconded by

K. Heather, the approval for the above mentioned project (as described in the attached documents) be accepted.

Resolution # 2015-02-07.2 All in favour. Motion passed.

8. Standing Reports

8.1 Principals Report

Volunteer Coordinators

The Volunteer Coordinators met to discuss how to improve volunteer recruitment and coordination processes. The Volunteer Registration form will be revised, and discussion on ways to make contact with parents is ongoing.

Pink Shirt Day

All of our Grade 3 students and all of our staff participated today in Pink Shirt Day with Dawson Community Centre, as a stand against bullying. Thank you to Cindy Smith Cohen at Dawson Community Centre for approaching us to be participants in this event. We are looking to expand to school-wide participation in this event next year

Nutrition Month

March is nutrition month and CWA would like to start limiting the practice of parents sending Tim-bits to school on birthdays. Kids will receive a birthday pencil instead.

Salon du Livre Feb. 18-19

Thank you to all of the parents who have given of their time to make the Salon happen and thank you to Patricia O’Malley – the driving force behind all our book fairs. The Salon du Livre raised \$4612 this year. 60% of this revenue was returned to the school in the form of French books for our classrooms.

Thank you to the PPO

Gratitude is extended to the PPO for their generosity in;

supplying the funds to cover the cost of the winter carnival skating outing in the first week after March break, and for covering the costs of the francofête later in March

providing treats for the staff every morning as part of the staff appreciation week, and thank you as well for the amazing lunch provided to everyone today. Lunch was organized through the Hungry Box – a restaurant that uses locally sourced ingredients, and which has a policy that for every meal sold, they will provide a free lunch to a homeless person or to a child in a school in an underprivileged area. Fantastic!

Japanese university students

Japanese university students from the McGill School of Continuing Studies will visit CWA again in March and will make class presentations connected to each grade level's unit of inquiry.

8.2 Daycare Report

Presented by K. Heather. Highlights included:

The final Daycare IB session will begin on March 16.

Students are beginning a new unit of inquiry: ***Exploring Art***. Each group will learn to paint in the style of a different famous artist.

2 Early Childhood student educators are currently doing internships at CWA.

14 CWA daycare educators attended a professional development event hosted by Educational Services, to explore and shared teaching ideas related to child behaviours, with educators from Verdun and LaSalle.

Thank you to the PPO for organizing Teacher Appreciation.

8.3 Teachers' Report

Presented by S. Bouchard. Highlights included:

Kindergarten

We celebrated our 100 days of school on February 16th. The children also presented their personal milestones. We are looking forward to our new unit of inquiry: ***Making Sense of our Senses***.

Grade 1

Alimentation: collection vidéo qui montre lien les different cultures. Très enthousiaste. Loblaws en mars et avril. Prochain module animaux.

Grade 2

Nous avons termine le module comment c'est fait et nous avons 4 supers activités de sciences! Nous plongeons maintenant dans à moi le monde, à la découverte des autres cultures.

Grade 3

Les 3e année sont allés voir une merveilleuse pièce de théâtre intitulée 'Beneath the Banyon Tree'. Les élèves ont adoré et ont été capables de faire des liens entre le module de Contes et celui de l'Amitié.

Grade 5

Students have started their Conflict Manager training and are eager to be on duty in May and June.

Grade 6

Students had a great visit to Beauharnois electrical plant. Students are working on their maquettes.

Space Club

Space club participated in a successful video-conference with NASA centre in Alabama. The topic was *Toys in Space*.

Francofête

This year francofête is scheduled from March 16 – 20.

Author, Suzanne De Serres will visit the school between March 18 – April 01, 2015.

8.4 PPO Report**Presented by E. Sebastiano.**

Motion to adopt \$15 fee for printed copy of CWA Year Book (2015). Motioned by J. Moreau and seconded by N. La Roque.

Resolution # 2015-02-08.4 All in favour. Motion passed.

8.5 Regional Parent Representative Report

Presented by A. Intrevado. Highlights included:

Parental concerns & questions regarding Food Services and Nutritional Content of food served by Chartwells.

A presentation was offered because the CPC and RPC found lengthy discussions kept coming to the table regarding the quality, portions and pricing of the food in the cafeterias. We learnt that the Chartwells contract is up for tender. When asked whether the LBPSB food policy addressed the need for fresh, local, ethically sourced & sustainable foods, it was stated that cafeteria meals had to be under \$5 and therefore the quality of food would represent the price. Further, schools may not source their own suppliers and are obliged to use the food service contracted by the school board.

GAFE

On the whole parents appear to be in favour of the introductions of Google apps for education (**GAFE**). However, parents found it worrisome that the board disassociated itself with any responsibility regarding keeping data confidential. Parents want full disclosure on the privacy policies in place.

Enrollment Sub-committee Recommendations

Parents are concerned with the ongoing drop in enrollment at LBPSB. They would like to see the School Board take some concrete actions to address this.

8.6 Commissioner Report

No Report.

9. Field Trips

9.1 Pre-Approved Field Trips

Grade	4
Date / Time	Friday, Feb. 27, (8h30 – 12h00)
Purpose	“Habiter Autrement” – Architecture and Materials
Destination	Canadian Centre for Architecture, 1920 Baile St., Montreal
Transportation	School bus
Cost	\$10
Supervision Ratio	1:13 (8 adults : 77 students)

Grade	3
Date / Time	Tuesday, February 24, 2015 (9:00 – 11:30)
Purpose	Unit of Inquiry Fairy Tales and Fables: Theatre Production of “Beneath the Banyan Tree”
Destination	Centaur Theatre, 453St. Francois-Xavier St, Old Montreal
Transportation	School bus
Cost	\$12
Supervision Ratio	1:8 (10 adults:78 students)

9.2 New Field Trips

Grade	Select Grade 6 Space Club Members
Date / Time	June 26 – July 07, 2015
Purpose	Space Camp
Destination	Izmir, Turkey
Transportation	Aircraft
Cost	\$1600.00
Supervision Ratio	1:2 (2 adults : 4 students)

Grade	1 (one class per day)
Date / Time	11, 16, 18 March, 08 April (9:00-12:15)
Purpose	Mange Santé – Cooking Class
Destination	Loblaws, 6767 Boul Newman, Lasalle
Transportation	Car pooling
Cost	\$8
Supervision Ratio	1:4 (5 adults : 20 students)

Grade	1 -6
Date / Time	March 09, 11, 12, 13 (various times)
Purpose	Winter Carnival Skating – Winter Health and Fitness
Destination	Jacques Lemaire Arena 8681 Champlain, Lasalle
Transportation	School bus
Cost	NIL (costs covered by PPO)
Supervision Ratio	Ratio depends on age group

Grade	5
Date / Time	April 29, 2015 (08:30 – 12:30)
Purpose	History of the Industrial Revolution
Destination	Écomusée du fier monde, 2050 Amherst street, Montréal
Transportation	School bus
Cost	\$8
Supervision Ratio	1:9 (9adults : 75 students)

Motion to approve 2 pre-approved field trips and 4 new field trips. Motioned by J. Moreau and seconded by K. Heather

Resolution # 2015-02-10 All in favour. Motion passed.

11. Members Open Forum

12. Adjournment

Meeting adjourned at 09:25pm. All in favour.

Respectfully Submitted

Michelle Johnstone

Secretary

Signed by:

Jennifer Millen

Governing Board Chairperson

David Estok

Principal