



# Minutes of Governing Board Meeting Children's World Academy

---



1

2241 rue Ménard, LaSalle, H8N 1J4

**Date:** December 10, 2014

**Time:** 7:05 p.m. - 8:30 p.m.

**Present:**

Julieta Ascencio, Rebecca Best, Sonia Bouchard, Milena Brunetta, Anita Coretti, Mario Coverini, Tania D'Alessandro, David Estok, Karen Heather, Michelle Johnstone, Néomie La Roque, Jennifer Millen, Laura Stulginskis, Sandra Vidonne, Devon Warnock

**Absent with Reason:**

Frank Di Bello, Andrea Intrevado, Maria Martinez, Johanne Moreau, Claudio Mazzuca, Elisa Sebastiano

**Absent without Reason:**

None

**Guests:**

None

## Meeting Agenda

- |   |                   |                       |
|---|-------------------|-----------------------|
| 1. Welcome / Regrets                                | J. Millen         |                       |
| 2. Adoption of the Agenda                           | J. Millen         |                       |
| 3. Minutes from November 24, 2014                   | J. Millen         |                       |
| 4. Questions from the public                        |                   |                       |
| 5. Correspondence                                   |                   |                       |
| 6. Continuing Business                              |                   |                       |
| 6.1.1 Special Project Application                   | <b>(I; D; DE)</b> | D. Estok              |
| 6.1.2 Parental Support and Evaluation of IB program | <b>(I; D; DE)</b> |                       |
| 7. New Business                                     |                   |                       |
| 7.1 School Budget – November Revisions              | <b>(I; D; DE)</b> | D. Estok              |
| 7.2 Daycare Budget – November Revisions             | <b>(I; D; DE)</b> | D. Estok / K. Heather |
| 7.3 Service Contract – Math Remediation             | <b>(I; D; DE)</b> | D. Estok              |
| 7.4 Service Contract – Art Project                  | <b>(I; D; DE)</b> | D. Estok              |
| 8. Standing Reports                                 |                   |                       |
| 8.1 Principal                                       |                   | D. Estok              |
| 8.2 Daycare Report                                  |                   | K. Heather            |
| 8.3 Teacher’s Report                                |                   | Sonia Bouchard        |
| 8.4 PPO   |                   | Elisa Sebastiano      |
| 8.5 Regional Parent Representative                  |                   | A. Intrevado          |
| 8.6 Commissioner                                    |                   | F. Di Bello           |
| 9. Field Trips                                      |                   | Staff                 |
| 10. Members’ Open Forum                             |                   | All                   |
| 11. Adjournment                                     |                   |                       |

## 1. Welcome

## 2. Adoption of Agenda

Motion to adopt the Agenda. Motioned by R. Best and seconded by S. Bouchard.

**Resolution # 2014-12-02 All in favour. Motion passed**

## 3. Adoption of Minutes of the Meeting of November 24, 2014

Motion to adopt the minutes of the November 24, 2014 meeting, with changes to page 7.

Motioned by S. Bouchard and seconded by D. Warnock.

**Resolution # 2014-12-03 All in favour.**

## 4. Public Question Period

Two questions were sent to the Governing Board via email. J. Millen will respond with the following information:

In order for the meeting to run efficiently for all parties involved, we will respect the current format: a question period for the public at the beginning of the meeting and the members' open forum at the end.

The 2 most recent Governing Board Annual Reports will be posted on the CWA website.

## 5. Correspondence

J. Millen extended an invitation from the LBPSB to members of CWA's Governing Board to attend a networking evening on Thursday, January 29<sup>th</sup>, 2015

## 6. Continuing Business

### 6.1.1 Special Project Application

D. Estok explained the background and current need to present the special project application and supporting documents to MELS. The following motion was presented for discussion and approval by the CWA Governing Board.

**Whereas** the Lester B. Pearson School Board offers an International Education Program to the students of Children’s World Academy since September, 1993;

**Whereas** the number of students enrolled at Children’s World Academy in September 2014 is 538;

**Whereas** the school and pedagogical organization of Children’s World Academy is oriented towards the teaching of the International Education Program, respecting the standards, obligations, and requirements of the curriculum of the Ministère de L’Éducation, du Loisir et du Sport;

**Whereas** the program is provided for the 7 years of general education at the elementary level;

**Whereas** all the parents of the students that attend Children’s World Academy wish that this school be established and recognized for the purpose of a particular project that conforms to the resolutions of article 240 of the Public Instruction Act (L.Q. chap. 1-13.3) and only in one building;

It is therefore moved by D. Warnock and seconded by T. D’Alessandro and voted unanimously to ask the Ministère de L’Éducation, du Loisir et du Sport approval to:

1. continue to offer an International Education Program respecting the standards, obligations, and requirements of the curriculum of the Ministère de L’Éducation, du Loisir et du Sport.
2. continue to offer the aforementioned program to the students of Children’s World Academy in only one building;
3. re-establish this school for the purpose of a particular project, as per, the International Baccalaureate’s Primary Years Program;
4. renew the aforementioned program for a seven year period, it being understood that each grouping of students registered in preschool and elementary is able to complete its study cycle, thus conforming to the resolution of article 240 of the Public Instruction Act.

**Resolution # 2014-12-06.1.1 All in favour. Motion passed.**

### **6.1.2 Parental Support and Evaluation of IB program**

D. Estok explained the need for the special project application to be supported by a further endorsement, by the Governing Board, as representatives of the larger school community, of the IB curriculum at CWA.

**WHEREAS** we, the Governing Board members representing the parents of Children’s World Academy, unanimously endorse the IB curriculum currently being taught in our school,

**WHEREFORE BE IT RESOLVED** that, on a motion by T. D’Alessandro, and seconded by S. Bouchard, the approval for the above mentioned endorsement be accepted.

**Resolution # 2014-12-06.1.2 All in favour. Motion passed.**

## **7. New Business**

### **7.1 School Budget**

D.Estok presented the revised school budget (November revisions), explained how the school budget is made, and answered questions from board members about terms and criteria used when completing the budget document.

Highlights of the presentation included the following information;

At year-end 2013-2014, the budget finished with a small surplus

The accumulated surplus mostly represents PPO funds

The administration is satisfied with the fiscal position of CWA as of the end of last year

There is an ongoing need to work on reducing school copying costs

In terms of budget revisions for November, 2014, the following information was shared;

There have been no significant changes to the budget between June-November 2014.

A reduction in Daycare revenues will have a significant effect on both the school budget and the daycare budget, and will require a collective tightening of belts.

The full picture of this reduction in daycare revenue is unclear; CWA will be able to meet routine costs, but will have to reduce spending in some areas.

Motion to adopt the Children's World Academy November Revised School Budget. Motioned by D. Warnock and seconded by T. D'Alessandro.

**Resolution # 2014-12-07.1 All in favour. Motion passed.**

### **7.2 Daycare Budget**

D. Estok explained that MELS is significantly reducing grants to school daycares, which will result in a significant drop in overall revenue, i.e. the MELS grant to CWA has been reduced from \$816 / student to \$690 / student, resulting in a projected daycare budget deficit of \$44,100.00.

In the past, the daycare budget has provided funding for a range of beneficial educational resources such as;

Chromebooks and carts

ipads

Some costs associated with Francisation program

Some costs associated with the (PELO) Italian program

Some of the projected shortfall in the Daycare budget may be made up by increased student enrollment in daycare.

K. Heather explained that the provincial government has announced that as of April 01, 2015, the daily fee for daycare services, paid by parents and guardians, will increase to \$8:00 per day per child.

Motion to adopt the Children’s World Academy November Revised Daycare Budget. Motioned by L. Stulginski, and seconded by S. Bouchard

**Resolution # 2014-12-07.2 All in favour. Motion passed.**

### **7.3 Service Contract – Remedial Math (Cycle 2)**

Mr. Estok presented a service contract for Ms. Tara Prokosh, to provide two hours of remedial math support each week for students in cycle 2, over 20 weeks. This service contract is funded through the MELS Homework program grant.

Motion to approve service contract for Cycle 2 math remediation. Motioned by D. Warnock and seconded by T. D’Alessandro.

**Resolution # 2014-12-07.3 All in favour. Motion passed.**

### **7.4 Service Contract – Art Project**

Mr. Estok presented a service contract for a mural art project with collaboration with “En Masse”, to create the Grade 6 Exhibition mural. This service contract is jointly funded by the Culture in Schools Grant and the CWA PPO.

Motion to approve service contract for Grade 6 Art Project. Motioned by S. Bouchard and seconded by K. Heather.

## 8. Standing Reports

### 8.1 Principal's Report

#### Testing Day Results

Mr. Estok extended his gratitude to staff and student teachers who helped during testing day.

The number of students was down slightly from last year, by approximately 20 students, with a total of 162 students tested. Last year saw a total of 183 students at testing day (across all grades).

More siblings attended the testing this year:39 siblings versus 27 siblings last year.

#### Playground up-date

The first committee meeting is scheduled for Thursday evening, and up-dates will be provided as the committee proceeds.

#### Google Summit

Thank you to the 13 teachers who recently spent a weekend at the Google Summit checking out on-line resources for students and the classroom.

#### TFO Subscription

LBPSB Educational Services has renewed our subscription to TFO; an on-line video-streaming service providing educational resources in French. The service valued at \$1000 is being renewed free of charge to CWA.

#### Math Olympics – Gold Medal Winners

Congratulations to Grade 6 students and to their teachers Tania D’Alessandro, Kristen Reid and Devon Warnock, who led CWA to a gold medal at the LBPSB Math-Olympics last Thursday at Lakeside Academy.

### 8.2 Day Care Report

#### Presented by K. Heather. Highlights included:

Winding up the Photography unit of Inquiry

Daycare Exhibition will be held on December 15, 2014.

Daycare had to replace the freezer in the kitchen (capital cost)

Still some issues with Chartwells orders. Chartwells is working hard to eliminate these errors.

Ped day outing on November 23<sup>rd</sup>, 2014, and Ped day outing on December 03, 2014 to the Science Centre in the Old Port, were a huge success.

Daycare educators have been attending 90 minute workshops (x4) led by our school psychologist, Tamara Morganstein. Feedback from the staff has been very positive.

The Daycare Parent Newsletter will be emailed to parents soon.

The IB Lunch schedule will also be emailed to parents soon. IB Lunch classes will include Computers and Conflict Management.

December 19, 2014 will be last daycare before the break, and will be open to 6pm

### 8.3 Teachers' Report

**Presented by S. Bouchard. Highlights included:**

#### **Kindergarten**

Students are having great fun learning about a wide range of celebrations (Diwali, Kwanza, Hanukkah, and Christmas. Students visited the *Who's the Real Santa?* exhibition at the Pointe-à-Callière museum, and are involved in all kinds of crafts related to the celebrations.

#### **Grade 1**

Belle sortie Musée pour enfants. Parents invités a partager de leur métier en classe. On aborde les intelligences multiples. On prévoit une mini-expo en janvier.

#### **Grade 2**

Pièce de théâtre mercredi, 10 Decembre pour amorcer le module de la musique.

#### **Grade 3**

The Water Cycle unit is almost finished, and the students are about to launch into a new unit called "Once upon a time". Students and teachers will be wearing PJs to school next Thursday, "so we can cuddle up and read many wonderful stories."

#### **Grade 4**



Finishing up the Great Explorers unit and about to start a new unit on Cartooning. A cartoonist will visit the school to demonstrate the cartooning process.

### **Grade 5**

Grade 5 has just finished the unit on Immigration and is beginning a new unit on Religion.

### **Grade 6**

Preparation for Exhibition is well on its way. The Math Olympics competition was held on December 4<sup>th</sup>, CWA brought home the Gold Medal! Students collaborated with the artists of "En Masse" to create a mural for the exhibition.

### **Spanish**

The Spanish CWA website has been online for about 3 months. Students are enjoying the videos that have been posted and they also like that they can check for homework and assignments from home. Ms. Flores is really pleased to see that parents and students are making good use of the site.

### **Art**

Grade 6 students collaborated with the Montreal-based artists from "En Masse" to create a mural for the exhibition.

### **Space Club**

M. Daniel Provencal, an electrical engineer from the Canadian Space Agency gave students a presentation about the Rosetta-Philae Mission

## **8.4 PPO Report**

No PPO report.

However, the Governing Board was asked to renew QSP magazine subscription fundraiser.

Motion to approve renewal of QSP magazine subscription fundraiser. Motioned by M. Coverini and seconded by N. La Roque.

**Resolution # 2014-12-08.4 All in favour. Motion passed.**

### **8.5 Regional Parent Representative Report**

No Report.

### **8.6 Commissioner Report**

No Report.

## 9. Pre-Approved Field Trips

Grade	4
Date / Time	Friday, December 12, 9 a.m. – 11 a.m
Purpose	Monthly reward; Bowling
Destination	Quilles G Plus – 1277 blvd Shevchenko
Transportation	Walking
Cost	\$6.25 / student
Supervision Ratio	9 Adults : 76 students (1:8)

Grade	4
Date / Time	Sunday, December 14, 8:45 p.m. – 4:00 p.m.
Purpose	Helping the less fortunate; Bonsecours Market Luncheon hosted by John Brebeuf Parish and Nazareth House
Destination	Bonsecours Market – Old Montreal
Transportation	Parents will provide transportation for students who participate
Cost	Nil
Supervision Ratio	Will be determined by the number of students who participate (Terri Di Guglielmo and volunteer parents – participating students are asked to be accompanied by a parent)

Motion to formally approve 2 pre-approved field trips. Motioned by M. Brunetta and seconded by S. Bouchard.

**Resolution # 2014-12-09      All in favour. Motion passed.**

## 10. New Field Trips

Grade	4
Date / Time	29 May, 2015 (06:30am – 4:00pm)
Purpose	Healthy Bodies, Healthy Minds
Destination	Camp Boute-en-train, Chertsey
Transportation	School Bus
Cost	\$17
Supervision Ratio	9 Adults : 78 students (1:9)

Grade	3 and 4 (Roots and Shoots Club)
Date / Time	15 January, 2015 (8:20am – 3:00pm)
Purpose	Promote eco habits through film animation – Stop animation workshop
Destination	NFB – Cote de Liesse, Montreal
Transportation	School Bus
Cost	\$15
Supervision Ratio	3 Adults : 33 students (1:10)

Grade	1 (one class at a time)
Date / Time	24 / 25 March and 1 / 16 April, 2015

Purpose	Endangered animals: Importance of habitat and adaptations
Destination	Biodome
Transportation	City Bus and Metro
Cost	\$6
Supervision Ratio	5 Adults : 20 students (1:4)

Motion to approve 3 new field trips. Motioned by J. Ascencio and seconded by N. La Roque. All in favour, motion passed.

**Resolution # 2014-12-10 All in favour. Motion passed.**

## 11. Members Open Forum

Upcoming CWA Governing Board meetings have been scheduled for:

Tuesday, January 27, 2015

Wednesday, February 25, 2015

Tuesday, March 31, 2015

Wednesday, April 29, 2015

Tuesday, May 26, 2015

Wednesday, June 17, 2015 at 18:30

Unless otherwise indicated, Governing Board meetings will take place at 18:45 in the CWA Teacher's Lounge.

## 12. Adjournment

Meeting adjourned at 20:30hrs. All in favour.

Respectfully Submitted

Michelle Johnstone

Secretary

Signed by:

---

Jennifer Millen

Governing Board Chairperson

---

David Estok

Principal