



Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

Date: November 24, 2014

Time: 6:45 p.m. - 8:15 p.m.

Present:

Julieta Ascencio, Rebecca Best, Sonia Bouchard, Milena Brunetta, Anita Coretti, Mario Coverini, David Estok, Andrea Intrevado, Michelle Johnstone, Maria Martinez, Néomie La Roque, Mathieu Lavallée, Claudio Mazzuca, Jennifer Millen, Elisa Sebastiano, Sandra Vidonne, Devon Warnock

Absent with Reason:

Frank Di Bello, Karen Heather, Johanne Moreau, Laura Stulginskis

Absent without Reason:

None

Guests:

D. Stewart

A. Erindi

Meeting Agenda

- | | |
|---------------------------------------|---------------------|
| 1. Welcome / Regrets | J. Millen |
| 2. Adoption of the Agenda | J. Millen |
| 3. Minutes from October 27, 2014 | J. Millen |
| 4. Questions from the public | |
| 5. Correspondence | |
| 6. Continuing Business | |
| 6.1 Enrollment Criteria Response | D. Estok |
| 6.2 Service Contract-Italian Program | D. Estok |
| 7. New Business | |
| 7.1 Playground Renovations | J. Millen/ D. Estok |
| 7.2 Special Project Application | D. Estok |
| 7.3 Governing Board Annual Report | D. Estok/J. Millen |
| 7.4 School Success Plan/Annual Report | D. Estok |
| 7.5 Comedy Night Fund-Raiser | D. Estok |
| 7.6 Budget Projection | D. Estok |
| 8. Standing Reports | |
| 8.1 Principal | D. Estok |
| 8.2 Daycare Report | K. Heather |
| 8.3 Teacher's Report | Sonia Bouchard |
| 8.4 PPO | Elisa Sebastiano |
| 8.5 Regional Parent Representative | A. Intrevado |
| 8.6 Commissioner | F. Di Bello |
| 9. Field Trips | Staff |
| 10. Members' Open Forum | All |
| 11. Adjournment | |

1. Welcome / Regrets

2. Adoption of Agenda

Motion to adopt the Agenda. Motioned by D. Warnock and seconded by S. Bouchard.

Resolution # 2014-11-02 All in favour. Motion passed

3. Adoption of Minutes of the Meeting of October 27, 2014

Motion to adopt the minutes of the October 27, 2014 meeting. Motioned by N. La Roque and seconded by D. Warnock.

Resolution # 2014-11-03 All in favour.

4. Public Question Period

No questions were received from the public.

5. Correspondence

J. Millen presented the following correspondence to the board.

- a. LBPSB Annual Report for year ending June, 2014
- b. QFHSA Newsletter, Vol. 2, Issue 2 (Fall 2014)

6. Continuing Business

6.1 Enrollment Criteria Response

D. Estok presented the CWA Governing Board response to LBPSB Enrolment Criteria.

Motion to approve CWA response to LBPSB Enrolment Criteria. Motioned by D. Warnock and seconded by C. Mazzuca.

Resolution # 2014-11-06.1 All in favour. Motion passed.

6.2 Service Contract-Italian Program

Mr Estok explained a new teacher is needed to replace 1 Italian teacher in Pelo program.

Motion to approve a service contract for Ms Alesandra Rubak. Motioned by A. Intrevado and seconded by M. Brunetta.

Resolution # 2014-11-06.2 All in favour. Motion passed.

6.3 2014 Open House Review

J. Millen requested input and suggestions for improving the Open House experience from board members who had volunteered at the recent Open House.

The following recommendations were made:

Chair racks must be put into storerooms and not left in the gym during the Open House event. The climbing wall must also be securely covered. Both the chair racks and climbing wall provide a significant danger to children who climb on them.

10-12 student ambassadors should once again be mentored and trained to lead tours and answer questions about CWA (in French and English). These students should aim to arrive at the Open House event just before 7pm.

Tours should leave from 2, clearly signed locations. Visitors can be marshaled in the back of the gym (after they register for the admission exam). A second gathering point could be near the office. Both locations should be clearly sign-posted.

It was suggested that the current newspaper advertisement for Open House be reviewed and re-edited in time for Open House in 2015.

The idea of making a CWA promotional video was raised. Mr Estok will look into this.

It was agreed that Governing Board should schedule a planning session in advance of the next Open House event to review and improve the procedures.

7. New Business

7.1.1 Upgrades to the CWA Playground.

Recent changes to the *Terre des jeunes* portion of the playground necessitated an emergency meeting of the CWA Governing Board. The emergency meeting was called for November 10th, 2014 to discuss the upgrades made to the playground in relation to the architectural plans which had been developed in collaboration with *l'École Terre des jeunes* over the past number of years.

Motion to begin the process of creating a new soccer field in the CWA playground. Motioned by N. La Roque and seconded R. Best.

Resolution # 2014-11-7.1.1 Ten votes in favour, one abstention. Motion passed.

7.1.2 Playground Renovations Sub-Committee

J. Millen presented a reprise of the discussion and motion passed at the Emergency meeting held at CWA on November 10, 2014.

D. Estok explained the steps taken since the emergency meeting to protect the trees and begin educating the students about caring for the trees. Ms. Sanniti has organized activities for the students during breaks, and protective, snow fences have been erected.

A number of suggestions and concerns about how the new space will be configured and used were made. It was suggested that the governing board set the criteria by which a sub-committee would be formed. It was agreed that the subcommittee would be composed of a maximum of 10 members, drawn from the members of the current governing board and PPO. The sub-committee may invite other members of the school community to share their expertise as consultants.

The initial mandate of the sub-committee will be to establish the project parameters, oversee the planning of the playground renovations, and plan and organize fundraising activities to meet the targeted renovation costs.

Mr Estok explained that the tender process and final contracting remains the purview of LBPSB. A deadline in February, 2015 was established for the completion of the sub-committee's initial mandate.

Motion to strike a sub-committee, comprised of a maximum of 10 current Governing Board and PPO members with a mandate to look into, in consultation with the school community, improvements in the CWA playground. Motioned by Mathieu Lavallée and seconded by S. Bouchard.

Resolution # 2014-11-7.1.2 All in favour. Motion passed.

The following members of the Governing Board and PPO volunteered to sit on the CWA playground improvement sub-committee:

David Estok, Rebecca Best, Anita Coretti (Community Rep), Mario Coverini, Karen Heather, Julieta Ascencio, Claudio Mazzuca, Anila Erindi (PPO), Elisa Sebastiano (PPO), Néomie La Roque

7.2 Special Project Application

Mr. Estok explained the MELS requirement for CWA to periodically submit a “Special Project Application” in support of maintaining our status as a magnet school. The necessary documents will be submitted to Governing Board at the December meeting.

7.3 Governing Board Annual Report

The Governing Board Annual Report for 2013-2014 is being updated and will be presented for approval at the Governing Board meeting at a future date.

7.4 School Success Plan/Annual Report

The annual report on the School Success Plan (2013-2014) will be published on the school website in January, 2015.

D Estok explained that the current School Success plan covers the years 2010-2015. Over the coming months, a new School Success Plan will be developed by the CWA staff and administration. It will be presented to the Governing board for approval when it is ready.

7.5 Comedy Night Fund-Raiser

A proposal was made to have a comedy night fundraiser as an initial event in support of the playground improvement project. Mr Estok explained that tax receipts could be obtained through the Pearson Education Fund. “Nickle Wars” was suggested as another way to raise funds and have fun.

Motion to approve a comedy night fundraiser at a future date / time / venue, with funds raised going towards playground improvements. Motioned by D. Warnock and seconded by S. Bouchard.

Resolution # 2014-11-07.5 All in favour. Motion passed.

7.6 Budget Projection

D. Estok announced that CWA currently has a small surplus in both the school and daycare budgets. However, there have been changes to the daycare subsidy provided by the provincial government (a reduction of approximately \$180 in subsidies per child). A recalculation based on this change results in a projected daycare budget deficit of \$44,000. A revised budget will be presented to Governing Board at the December meeting.

8. Standing Reports

8.1 Principal's Report

Highlights included:

Open House

A thank you was extended to staff, parent volunteers, and our student ambassadors for another successful Open House.

Registration for the admission test was slightly down from last year by approximately 20 students. Final numbers are still to be confirmed.

39 siblings were registered for the admission test this year, up from 27 siblings last year.

Successful Grant Applications

Three successful grant applications under the Culture in Schools program have resulted in a combined total of \$3550 funding, for a Writers workshop, francofete, and an art project to support the Grade 6 Exhibition.

Congratulations were extended to Ms. Reid, Mme. Bouchard, and Ms. Stulginskis for their successful applications.

French Book Fair

Patricia O'Malley was thanked for once again organizing the French book fair. Thanks were also extended to parents who supported the event, and to parents who volunteered to help.

2014 Christmas campaign

2014 will see a continuation of CWA's support to students in need at Verdun Elementary School.

Two options are available to parents who wish to contribute to the campaign:

- a. Hot lunch program– funds will be used to provide hot lunches (for a year) to students in need.
- b. Extra-curricular program – funds will be used to enable students in need to participate in extracurricular activities at the school.

N.B: Tax receipts for these first two options will be made available through the Pearson Education Fund.

Student Lateness Plan

The increasing number and frequency of late arrivals has led to the adoption of a new approach to this important issue. Staff and administrators will begin to inform parents and students, and then implement a new deterrent for students with a record of chronic late arrival to morning classes. Once a student exceeds a maximum number of late arrivals, he or she will be ineligible to join their classmates on field trips or other special activities (with the exception of those field trips and activities that have an explicit pedagogical purpose).

Grade 6 Exhibition Symposium

On November 14, 2014, Grade 6 students attended a day-long symposium at the school, which is the kick-off for the PYP Exhibition. Students attended a range of presentations on the broad theme of Conflict, which helped them better define their exhibition topics. Thanks were extended to the presenters who shared their knowledge and experience with our students, and to our teachers for organizing another successful symposium.

PYP Evening for Parents

Merci a Mme Bouchard for leading an informative and interactive workshop for parents on the Five Essential Elements of the IB program.

School Board Elections

Congratulations were extended to Mr. Frank di Bello for his election as commissioner for Ward 2, and to Ms. Suanne Stein Day for her re-election as Chairman of the Lester B. Pearson school board. Thanks were also extended to Mr. Rueben Fazio, outgoing commissioner for Ward 2, for his years of service.

Student Tutors

Monday to Thursday each week, a group of IB and Leadership students from LCCHS and Beurling Academy are visiting CWA to support students in need of extra help. Thanks are extended to Andrea Intrevado (CWA parent and LCCHS IB Coordinator), Isabelle Alarie (also a CWA parent) and Amanda List from Beurling Academy, for helping to make this possible.

Professional Development at Google Summit

13 CWA teachers will attend the Google Summit on December 6-7, 2014.

8.2 Daycare Report

Presented by K. Heather. Highlights included:

Grade 4 students are still enjoying their indoor soccer tournament.

Secondary level tutors are working with students in grades 2, 3, and 4.

December 01 is first day of the new IB lunch schedule.

Students were divided into 2 groups during the pedagogical day on November 21st. Grades 3-6 went to the NFB as part of the unit of inquiry on Photography. The K-Grade 2 students stayed at CWA and participated in a Christmas workshop.

An outing to the Science Centre in the Old Port is planned for the ped day on December 03.

Lunch and Daycare educators attended a second workshop given by Tamara Morgenstein on student motivation, classroom management, and dealing with challenging behaviour.

8.3 Teachers' Report

Presented by S. Bouchard. Highlights included:

Kindergarten

Beginning a new Unit of Inquiry called "Let the celebrations begin". Preparing for next field trip "Who is the real Santa Claus" at the Pointe-à-Callière museum.

Grade 1

Promenade dans le quartier. Utilisation de Google Earth et cartograph. Cette semaine, ils dessinent leur quartier de rêve. Visite au Musée pour enfants. Visit a l'musée pour enfants 26 Nov.

Grade 2

Nous sommes au coeur de notre module sur l'espace! Les élèves sont engagés Nous avons reçu la visite des newicimnes atomiques.

Grade 3

Il y a quelques semaines, nous aurons en la visite de GUEPE pour notre module sur l'eau. Nous apprenons beaucoup sur le cycle de l'eau et nous avons même créé des cycles artificiels dans la classe.

Grade 5

Enjoyed their trip to Exporail and learned a lot.

Grade 6

Participated in their Grade 6 symposium and started working on their PYP Exhibition. Students were visited by local MNA, Robert Poëti, and they will be competing in the Math Olympics on December 04th at Lakeside Academy.

Physical Education

Grade 5 ski trip planned for Friday January 16, 2014. Online registration for the trip was introduced at the recent Portfolio evening. Mme Ann, Mr. Walker, and Ms. Vanda are all looking forward to another great trip.

8.4 PPO Report

Presented by E. Sebastiano. Highlights included:

The PPO has wrapped up 1 fundraising event and has 2 ongoing fundraising projects.

1. The Pasta Night was a huge success, raising \$2365.
2. Subway lunches began today.
3. The Olive Oil fundraiser is selling well but 108 samples have yet to be paid for or returned.

8.5 Regional Parent Representative Report

Highlights included:

Discussion around voting difficulties at school board elections, voter turnout, and potential impact of changes to school boards as promised by provincial government.

Discussions around cutbacks in provincial funding for education.

Some LBPSB schools, such as Lindsay Place have established a Finance subcommittee (made up of the GB members) that goes over the school's operating budget line by line so that this does not have to be done at governing board meetings. These committees have a 1 year mandate and meet 3 times per year.

8.6 Commissioner Report

No Report.

10. Field Trips

Grade	1
Date / Time	December 12, 2014 (9:30am – 11:30am)
Purpose	Filling their Buckets - Singing for Seniors
Destination	Les Floralies, George St, Lasalle
Transportation	Car pool / City bus
Cost	No Cost
Supervision Ratio	1:3 (9 adults:20 students)

Grade	5
Date / Time	January 16, 2015 (8:15am – 4:30pm - late return)

Purpose	Ski Trip: Outdoor Fitness
Destination	Mont St Bruno
Transportation	School bus
Cost	\$55 (Maximum, dependant on equipment)
Supervision Ratio	1:8 (10 adults:75 students)

Grade	6 (select)
Date / Time	04 December, 2014 (5:30pm – 9pm)
Purpose	Enrichment Challenges – Math Olympics
Destination	Lakeside Academy, Lachine
Transportation	Parent transport
Cost	No cost
Supervision Ratio	1:5 (3 adults:14 students)

Grade	6 (select)
Date / Time	January 06, 2015 (8:15 – 2pm)
Purpose	Volleyball Tournament
Destination	John Abbott College
Transportation	School bus
Cost	\$10
Supervision Ratio	1:10 (4 adults: 36 students)

Motion to approve 4 new field trips. Motioned by M. Lavallée and seconded by A. Intrevado.

Resolution # 2014-11-10 All in favour. Motion passed.

11. Members Open Forum

Governing Board Meeting Dates for 2015

Please bring agendas to meeting on December 10, 2014. GB meeting dates for January-June, 2015 will be scheduled.

Adjournment

Meeting adjourned at 8:15pm. All in favour.

Respectfully Submitted

Michelle Johnstone

Secretary

Signed by:

Jennifer Millen

Governing Board Chairperson

David Estok

Principal