



Minutes of Governing Board Meeting Children's World Academy



2241 rue Ménard, LaSalle, H8N 1J4

Date: September 22, 2014

Time: 6:45 p.m. - 9:00 p.m.

Present:

Julieta Ascencio, Rebecca Best, Sonia Bouchard, Mario Coverini, David Estok, Karen Heather, Andrea Intrevado, Michelle Johnstone, Néomie La Roque, Mathieu Lavallée, Claudio Mazzuca, Jennifer Millen, Johanne Moreau, Elisa Sebastiano, Laura Stulginskis, Sandra Vidonne, Devon Warnock.

Absent with Reason:

None

Absent without Reason:

None

Guests:

Dale Stewart, Maria F. Martinez

Meeting Agenda

- | | |
|--|----------------------------|
| 1. Welcome / Regrets | D. Estok |
| 2. Adoption of the Agenda | D. Estok |
| 3. Selection of Chairperson for 2014-2015 | D. Estok |
| 4. Minutes from August 26, 2014 | |
| 5. Questions from the public | |
| 6. Correspondence | |
| 7. Continuing Business | |
| 7.1 | |
| 7.2 | |
| 8. New Business | |
| 8.1 Appointment of Community Rep(s) | (I; D; DE) D. Estok |
| 8.2 LBPSB Consultation – Enrollment Criteria | (I; D) D. Estok |
| 8.3 Concordia Workshop | (I; D) D. Estok |
| 8.4 Minutes from previous meetings | (I; D; DE) D. Estok |
| 9. Standing Reports | |
| 9.1 Principal | D. Estok |
| 9.2 Daycare Report | K. Heather |
| 9.3 Teacher’s Report | S. Bouchard |
| 9.4 PPO | E. Sebastiano |
| 9.5 Regional Parent Representative | A. Intrevado |
| 9.6 Commissioner | R. Fazio |
| 10. Field Trips | Staff |
| 11. Members’ Open Forum | All |
| 12. Adjournment | |

1. Welcome

2. Adoption of Agenda

Motion to adopt the Agenda. Motioned by M. Johnstone and seconded by S. Bouchard.

Resolution # 2014-09-02 All in favour. Motion passed

3. Adoption of Minutes of the Meeting of August 26, 2014

Motion to adopt the minutes of the August 26, 2014 meeting. Motioned by S. Bouchard and seconded by R. Best.

Resolution # 2014-09-03 All in favour.

4. Nomination of New CWA Governing Board Chair Person

D. Estok asked for nominations for the position of CWA Governing Board Chair Person.

A. Intrevado nominated Jennifer Millen who accepted the nomination. There were no other nominations. Jennifer Millen was elected to the position of CWA Governing Board Chair Person.

5. Public Question Period

Maria F. Martinez asked the Governing Board to elaborate on plans to make Governing Board minutes available on the school website. D. Estok responded that this was an item on the agenda and would be discussed during the meeting.

Dale Stewart made a statement to the Governing Board about the Uniform Policy (see [Addendum 2014-09-05](#)). Mr Stewart requested that Governing Board Members' contact information be made available on the school website, and that the Governing Board develop a Parent Consultation Policy.

The Chair person assured Mr Stewart that the Governing Board would consider and respond to each of his concerns in a timely manner.

It was suggested by another board member that future policy change proposals, and requests for parental input, could be announced in the school newspaper, The Globe.

6. Correspondence

The two following items are discussed under New Business

LBPSB Consultation – Enrollment Criteria

Concordia Workshop

7. Continuing Business

7.1 School Supplies

J. Millen asked for an update on the school supply process at the start of the new academic year.

D. Estok responded that the process worked very well and that teachers were very happy. Classroom packages were distributed to classrooms by a hired person.

M Lavallée commented it was the best school supply process since he joined the school.

J. Moreau asked that packing slips be made available to teachers so they can check back orders.

8. New Business

8.1 Community Representative

Item carried over to next meeting.

8.2 Enrolment Criteria Consultation

D Estok presented LBPSB consultation document for comment, indicating that the CWA magnet school designation is described in Addendum A, Pg2, under the Definitions heading.

Motion to accept the Enrolment criteria document as presented by D. Estok. Motioned by J. Moreau and seconded by M.Coverini

Resolution # 2014-09-08.2 All in favour. Motion passed.

8.3 Concordia Workshop on Emotional Intelligence

D Estok presented an invitation to attend a one day Workshop on Emotional Intelligence, facilitated by Concordia University (18 or 19 October, 2014).

Motion to provide CWA Governing Board parent members with reimbursement of participation fee, as presented by D. Estok. Motioned by S. Bouchard and seconded by A. Intrevado.

Resolution # 2014-09-08.3 All in favour. Motion passed.

8.4 CWA Governing Board Minutes From Previous Meetings

D Estok asked the Governing Board to discuss and agree on the timeframe of archived CWA Governing Board Minutes available through the school website. It was commented that most public offices allow for a minimum archive of 2 years.

The Governing Board agreed that as of September 2014, the web-archive would contain CWA GB Minutes from August 2012 - August 2013 - August 2014 (with new minutes being added as approved).

In August 2015, the August 2012 - August 2013 minutes will be removed from the web-archive, leaving the minutes from August 2013-2014 and August 2014 -2015 (with new minutes being added as approved) available for the 2015-2016 year.

8.5 Parent Volunteer Coordinator

D Estok raised the urgent need for a person (or persons) to coordinate parent volunteers for school and school related activities. He recommended the creation of a volunteer position(s) to coordinate and oversee the recruitment and placement of parent volunteers for all school activities (including those of the PPO), and new needs as they arise throughout the school year. The incumbent(s) will report directly to the Principal, and teachers will be encouraged to communicate their need for volunteers directly with the coordinators. The position will have a budget but will have access to basic resources in the administrative office.

The creation of this position will include the circulation of a job description with associated duties, interested members of our educational community should submit application letters, and once appointed, the incumbent (s) will be asked to sign a confidentiality agreement in respect to contact information of volunteers. The position(s) is/are voluntary and unpaid.

Motion to create a new volunteer position of Parent Volunteer Coordinator, and post a call for applications in The Globe. Motioned by J. Moreau and seconded by M Lavallée.

Resolution # 2014-09-08.5 All in favour. Motion passed.

9. Standing Reports

9.1 Principal's Report

How Full is Your Bucket?

A new, school-wide theme of mutual respect embodied in *How Full is Your Bucket* was presented to the board. Mr Estok explained how the theme will promote student action as well as the philosophy of mutual respect, caring and a peaceful school environment. Several whole-school activities are planned. Most teachers are using this theme on a daily basis in their classrooms

Community Service Booklets

CWA continues to promote community service among our students. This year students will track their community service on cards instead of booklets.

Parents are encouraged to inform the school about actions their children are taking outside of school that could be noted on their community service cards.

CWA Green School Initiatives

Roots and Shoots club is starting again. Students will continue with projects from previous years (flower garden, vegetable garden, composting, growing seedlings) and start new projects as well.

A Green Summit at CWA is planned for later in the year to share initiatives and workshops with student from other Elementary schools.

The Green Policy is currently in development, and is intended to guide internal practices and purchasing policies. It will also mandate the creation of a Green Committee, comprised of staff and parents (perhaps students, too). There has been a lot of interest in this initiative and committee.

GAFE (Google Apps for Education)

The Chrome Book project in Grade 6 is up and running. Depending on available resources, it is anticipated that 2015-2016 will see the ongoing roll out of the Chrome Book project to a new grade level

The objective is for all students to have new GAFE accounts asap. LBPSB has changed its domain name from **.qc.ca** to **.ca** which has slowed down the process.

Congratulations are extended to the staff for their hard work in moving ahead with the GAFE project.

Family Corn Roast

Thanks are extended to the PPO and the parent community for another successful event, and for their environmental initiative at the Corn Roast. 800 litres of waste was diverted from landfill and sent to an industrial compost site.

9.2 Daycare Report

Presented by K. Heather. Highlights included:

Lunch schedule began September 18th, 2014

Chartwell catering begins on October 1st, 2014

Nursing assistant interns from the Pearson Adult and Career Centre (PAAC) begin next week.

Daycare enrolment is currently at 354 students, divided into 17 groups.

2015 Daycare calendars were printed and distributed to all school families, at no cost to families.

It was suggested by another board member that the Daycare administration consider a bigger print run in the future, with extra copies available for sale with the proceeds going towards fund raising.

157 students were currently registered to attend daycare during the September 19, 2014 Ped Day.

The daycare has a Ped Day outing to Parc Nature du Bois de Liesse organized for October 03, 2014

9.3 Teachers' Report

Presented by S. Bouchard. Highlights included:

Teachers are looking forward to several professional development sessions with a child psychologist, and have an IB workshop as part of their professional development on October 08th.

Mme Bouchard will lead an IB workshop for parents on October 28th (originally scheduled for the 23rd).

Students participated in a number of outings as part of their units of enquiry:

Grade 1: visits to the Octogone Library scheduled for September and October

Grade 2: visited Parc Nature du Bois de Liesse, and were real risk takers.

Grade 3 visited an Iroquois village Site Droulers

Grade 5: working on the Natural Disaster unit, focusing on climate change

Grade 6: elected student councilors and are preparing for their trip to Ottawa.

Space Club will begin on October 6th. Mme Bouchard, Mme Beauchemin, and Mr. Lavallée will lead the club.

Parents, teachers and friends are encouraged to complete I See IB cards to recognize students when they exhibit behaviours that reflect IB learner profile attributes and attitudes. The cards are now available via an online App.

Physical Education: Terry Fox run is scheduled for October 10th, and Grades 4, 5 and 6 will participate in an Ultimate Frisbee competition at Greendale school at the end of October.

9.4 PPO Report

Presented by E. Sebastiano. Highlights included:

Proposal for a new lunch option for students from Villa Toscana was presented and discussed. It was stated that any proposals for lunchtime food services must respect the current catering contract with Chartwells, managed through the school board.

A suggestion was made for a frozen meal fundraiser instead.

Another board member suggested using a Fundraising Policy to help determine the eligibility of fundraising proposals. D Estok responded that such a policy does not exist at the school level in written form, but will look into whether one exists at the school board level. Currently the Governing Board is the filter for approving fundraising activities at the school. It was agreed that the Governing board should draft an internal guide for the selection process of fundraising activities. This should include a public conversation and multiple proposals with quotes from which to select the most appropriate activity

Olive oil fundraiser scheduled for end of October.

Comedy night fundraiser planned for April, 2015

9.5 Regional Parent Representative Report

No Report. A. Intrevado commented that first meeting is scheduled for October 2nd, 2014.

9.6 Commissioner Report

No Report.

D. Estok commented that the total number of School Board commissioners will be reduced to 12 after the next election (Nov 02). Nominations for candidates will close on September 28th, 2014.

10. Pre-Approved Field Trips

Sent Sept. 7

Grade	Select Grade 6 students (18)
Date / Time	Wednesday, Sept. 10
Purpose	Basketball mini camp
Destination	LaSalle Boys and Girls Club
Transportation	Walking
Cost	Nil
Supervision Ratio	1:9 (2 adults, 18 students)

Grade	Select Grade 5 & 6 students
Date / Time	Tuesday, Sept. 23
Purpose	LBPSB Ultimate Frisbee Tournament
Destination	Dorset Elementary
Transportation	school bus
Cost	\$10
Supervision Ratio	1:11 (4 adults, 42 students)

Grade	Grade 1
Date / Time	Wednesday, Sept. 17
Purpose	Familiariser avec le monde des "bestioles" (atelier GUEPE)
Destination	Parc Nature du Bois de Liesse, 9432 blvd Gouin, Ville St. Laurent
Transportation	School bus
Cost	\$10
Supervision Ratio	1:6 (13 adults, 81 students)

Grade	Grade 3
Date / Time	Wednesday, Sept. 17
Purpose	Visite d'un village Iroquois Site Droulers
Destination	1800 ch. Leahy, St. Anicet, QC
Transportation	School bus
Cost	\$10
Supervision Ratio	1:7 (11 adults, 78 students)
Grade	Grade 6 students

Date / Time	Thursday, Oct. 2
Purpose	Trip to Ottawa to learn about our government
Destination	Ottawa (Houses of Parliament; Supreme Court; War Museum)
Transportation	Coach bus
Cost	\$65
Supervision Ratio	1:10 (7 adults, 72 students)

Sent Sept. 18

Grade	Kindergarten
Date / Time	Thursday, Oct. 2
Purpose	Apple Picking Trip, as part of the unit "A Reason for Each Season"
Destination	Pomma-le-fun, 1673 Chemin Principale, St. Joseph du Lac
Transportation	School bus
Cost	\$10
Supervision Ratio	1:4 (20 adults, 80 students)

Grade	Grade 3
Date / Time	Thursday, Sept. 25
Purpose	RCMP Musical Ride
Destination	Pierrefonds Comprehensive High School 13800 boul. Pierrefonds
Transportation	School bus
Cost	Nil (covered by LBPSB)
Supervision Ratio	1:7 (11 adults, 77 students)

Grade	Daycare – Ped. Day:
Date / Time	Wednesday, Sept. 10
Purpose	Contact with nature – "Beaks and feathers" – observing birds
Destination	Parc Nature du Bois de Liesse, 9432 blvd Gouin, Ville St. Laurent
Transportation	School bus
Cost	\$20
Supervision Ratio	1:12 (8 adults, 96 students)

Extracurricular activity

Grade	Select Grade 6 students
Date / Time	Mondays from 2:30 to 3:30 pm (starting Oct. 6)
Purpose	Space Club: Science activities, experiments, presentations, videoconferences associated with the eventual trip to Turkey
Destination	On school premises
Transportation	Nil
Cost	Cost: \$20
Supervision Ratio	N/A

Motion to formally approve 8 pre-approved field trips and 1 extracurricular activity. Motioned by S. Bouchard and seconded by R. Best.

Resolution # 2014-09-10 All in favour. Motion passed.

11. New Field Trips

Grade	Kindergarten
Date / Time	October 30 / Nov 06 (9:00 - 11:15)
Purpose	
Destination	Octogone Library, 1080 Dollard Ave, LaSalle
Transportation	School Bus
Cost	\$3-
Supervision Ratio	1:8 (5 adults and 40 students)

Grade	Kindergarten
Date / Time	December 04, 2014 (9:30 - 13:30)
Purpose	Let the Celebrations Begin - Workshop
Destination	Pointe-à-Callière Museum, 350 Place Royal, Vieux Montreal
Transportation	School Bus
Cost	\$8-
Supervision Ratio	1: 4 (20 adults and 80 students)

Grade Kindergarten
 Date / Time May 04, 2015 (8:00 - 14:00)
 Purpose Fur, Feathers, and Scales
 Destination Eco Museum, Ste Anne de Belleveue
 Transportation School Bus
 Cost 40% of \$17.50
 Supervision Ratio 1:4 (20 adults and 80 students)

Grade 1
 Date / Time September 25 / October 02 (during school hours)
 Purpose For the unit "Jouons avec les mots"
 Destination Octogone Library, Lasalle
 Transportation Car Pooling
 Cost Free
 Supervision Ratio 1:4 (10 adults and 40 students) each trip

Grade 1
 Date / Time October 23 / October 27, 2014 (8:00 - 12:30)
 Purpose Mon Quartier
 Destination Guided bus tour of Chinatown, Little Italy, Jewish and Greek communities in Montreal
 Transportation School Bus
 Cost \$7-
 Supervision Ratio 1:4 (10 adults and 40 students) each trip

Grade	1
Date / Time	November 26, 2014 (8:15 – 12:00)
Purpose	Unit on “Les Métiers”
Destination	Musee par Enfant, 3805 Curé-Labelle Blvd, Chomedey, Laval
Transportation	School Bus
Cost	\$10-
Supervision Ratio	1:4 (20 adults and 81 students)
Grade	6
Date / Time	11 February / 13 February, 2015 (08:30-11:00)
Purpose	Unit on “Energy
Destination	Hydro Dam: Barrage de Beauharnois, 80, boul. de Melocheville, Beauharnois
Transportation	School Bus
Cost	\$5-
Supervision Ratio	1:15 (3 adults and 46 students)
Grade	6
Date / Time	May 06-08, 2015 (Depart May 6 at 08:00am. Return May 8 at 3pm)
Purpose	
Destination	Camp Jouvence, 131, chemin de Jouvence, Orford
Transportation	School Bus
Cost	\$180-
Supervision Ratio	1:7 (10 adults and 70 students)

Grade	6
Date / Time	September 24, 2014 – June, 2015 Ongoing visits (9:00-13:45)
Purpose	Intergenerational Learning
Destination	Residence Floralties, 650 32 nd ave Lachine
Transportation	Car pool
Cost	Free
Supervision Ratio	2 adults : 3 students

Motion to approve 9 new field trips. Motioned by J. Moreau and seconded by M. Lavallée. All in favour, motion passed.

Resolution # 2014-09-11 All in favour. Motion passed.

12. Terms for newly elected Governing Board members

Five parent members were elected to the Governing Board at the September AGM. S. Vidonne volunteered to serve for the 1 year term.

Motion to approve S. Vidonne as the newly elected board member serving a one year term. Motioned by D. Warnock and seconded by K. Heather.

Resolution # 2014-09-12 All in favour. Motion passed.

13. Governing Board meeting dates to the end of 2014

Unless otherwise indicated, Governing Board meetings will take place at 18:45 in the CWA Teacher's Lounge.

October 29, 2014

November 26, 2014

December 10, 2014 (at 18:30)

Adjournment

Meeting adjourned at 21:05hrs. All in favour.

Respectfully Submitted

Michelle Johnstone

Secretary

Signed by:

Jennifer Millen

Governing Board Chairperson

David Estok

Principal

Dale Stewart

2014/09/22

Governing Board

Many parents were not happy about the uniform policy and many are still not happy, but are following it so that their children don't suffer any repercussions.

We have many concerns with the way the policy was introduced and how our elected Governing Board members represent the interests of their electorate. In response, we would like to introduce the following proposals for consideration by the new governing board.

Transparency and accountability to parents :

- Names and contact information for board members be available to parents, preferably on the website
- TIME and PLACE of meeting be posted in Globe, as well as date.
- Agenda for meeting be available on the website for interested parents to consult.
- Minutes of meetings be available on website within a reasonable delay.
- Policy put in place to ensure parent consultation on major policy changes and to determine when a vote by entire parent body is necessary.
- Contracts not be awarded without due diligence -more than one option examined.
- Document outlining responsibilities of different school bodies (PPO, governing board, school board, principal, teacher), showing clearly where to go for information or to deal with concerns.

Uniform Policy reopened:

- Transition year where uniform is not required.
- Explore other companies to decide if Top Marks is the best option.
- Consultation process to determine if crested shirt is the best way to achieve the standards of dress desired.

Dale Stewart
DALE STEWART